



CENTRAL ADOPTION RESOURCE AUTHORITY

(A Statutory Body of the Ministry of Women & Child Development, Govt. of India),
West Block-8, Wing-II, 2nd Floor, R.K. Puram, New Delhi- 110066

Central Adoption Resource Authority (CARA), which deals with all matters concerning Child Adoption in India/Abroad, urgently require filling-up one post of **Director (Programme)** on deputation basis on 'foreign service terms', initially for one year extendable upto three years, in the **Level-13 in Pay Matrix of Rs.1,23,100-2,15,900 as per 7th CPC**. Officers under the Central/ State Governments, PSUs/ UTs/ Autonomous Bodies, Universities, Govt. Institutions/ Armed Forces Personnel may apply in the format attached.

Eligibility :

(i) Holding analogous post in their parent cadre/ Department; **OR** with five years regular service Level-12 or 10 years regular service in Level- 11 in the Pay Matrix level of 7th CPC.

(ii) Possessing following educational qualifications and experience :

(a) Graduate Degree from a recognised university in any of these Social science/ social work/child development /psychology.

(b) Fifteen years of experience of administration & establishment/ Accounts work in central government/any other government organization/ government universities/research and educational institutions under the central/state governments/ UTs/Autonomous/ Statutory bodies.

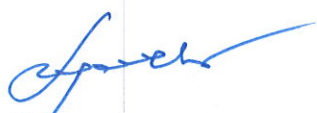
(iii) Desirable qualification and experience for deputation/short term contract and contract appointees:

Experience in social sector in field of child protection measures/ women and child labour/ welfare and development of children/ empowerment of socially disadvantaged and family welfare.

(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed five years. The maximum age limit for deputation, short-term contract and contract shall be 56 years as on the closing date of receipt of application prescribed).

The eligible candidates must apply through proper channel along with (i) Copies of APAR dossiers for last 05 years, duly attested by the authorised signatory. If there is any gap in the APAR for the period during last 05 years, then APARs should be given for preceding year(s), to provide 05 years' APARs, (ii) Integrity Certificate & (iii) Vigilance clearance, in the proforma available on the website of CARA and MWCD. The application shall be sent to the Member Secretary & CEO (CARA) at the address mentioned above, **within 30 days of the publication of this advertisement in Employment News.** Applications received incomplete or through email or after due date will not be entertained. CARA reserves the right to reject any or all applications/post without assigning any reason.

Deputy Director (Admn.)


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
संयुक्त निदेशक / Joint Director, CARA
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
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