



CENTRAL ADOPTION RESOURCE AUTHORITY
(A Statutory body of Ministry of Women & Child Development)
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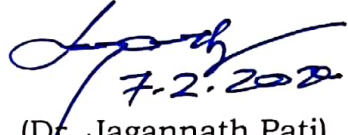
Office Memorandum

Subject: Constitution of Sub-committee of Resource Persons for the Training of Legal Professionals on Adoption related issues.

The Competent Authority of CARA is pleased to constitute a Sub Committee of Resource Persons from a pool of experts for preparing a comprehensive training modules and necessary material for training of the legal professionals of the Specialized Adoption Agencies as per the decision of the Steering Committee during its 23rd Meeting held on 15th November 2019. The Sub-Committee will also help in coordinating/facilitating the training & orientation of Legal Professionals in the States & UTs through the SARAs in a phased manner. The composition of the Sub Committee will be as follows:

Legal Professionals	
a) Ms. Aparna Bhatt (Member, Steering Committee)	Chairperson
b) Mr. Gaurang Kanth, CGSC (Advocate, Delhi High Court)	Member
c) Mrs. Namrata Aggarwal (Additional Secretary, District Legal Services Authority)	Member
d) Mr. Rakesh Kapoor (Advocate, Bombay High Court)	Member
SARA	
e) Member Secretary of SARA, Chhattisgarh (Office of Directorate of Women & Child Development, Indrawati Bhawan, Block - 01, 2 nd Floor, Naya Raipur, Raipur - 492001, Chhattisgarh)	Member
f) Member Secretary of SARA, Karnataka (Office of Department of Women and Child Development Directorate Building, 2nd Gate Multi Storied Building, Dr. Ambedkar Veedhi Bangalore, Karnataka 560001)	Member
SAA	
g) Chief Functionary, Delhi Council for Child Welfare (DCCW), Civil Lines, Qudsia Garden, Yamuna Marg, Delhi - 110054.	Member
h) Chief Functionary, Indian Society for Sponsorship and Adoption, Nava Jeevan Home P 41 Sector A, Metropolitan Co-Operative Housing Society, Kolkata -700105.	Member
CARA	
i) Dr. Jagannath Pati, Joint Director, CARA	Member Secretary

2. In addition to above, CARA or its nominated member will participate as and when required.
3. The committee is responsible to prepare training module within a period of 6 weeks from the date of issue of the Office Memorandum.
4. The ToR of the Committee is annexed in Annexure-I
5. This issues with the approval of the Competent Authority of CARA.


7.2.2020
(Dr. Jagannath Pati)
Joint Director, CARA

Copy to:

- (i) All Members concerned
- (ii) PS to CEO, CARA
- (iii) PA to Director-Prog., CARA
- (iv) PA to JD, CARA
- (v) CW-II Section, MWCD, New Delhi- For information

Central Adoption Resource Authority
(Ministry of Women and Child Development)
Government of India

Terms of Reference (ToR) for Sub Committee of Resource Persons for the Trainings of the Legal Professionals

It has been decided to constitute a Sub Committee of Resource Persons from a pool of experts for preparing a comprehensive module for the legal professionals of the Specialised Adoption Agencies. The Sub-Committee will also help in coordinating/facilitating the training & orientation of Legal Professionals in the States & UTs through SARAs in a phased manner as approved by the Steering Committee of CARA in its 23rd Meeting held on 15th November 2019. The Sub-Committee shall have a Chairperson, Members and one official from CARA as Member Secretary.

1. Term of Reference: The sub-committee will be responsible for the following:

- a) Creating a comprehensive training module for Training programmes.
- b) Creating IEC material for all the sessions.
- c) Co-ordinating/facilitating initiation of the training programme in the States & UTs through the respective SARAs.

2. The Tenure of the Sub-Committee:

- a) The tenure of the Sub-Committee including the Chairperson would be for a period of 03 months from the date of issue of this Office Memorandum.
- b) Any member, who wishes to discontinue as a member of the Committee, may do so in writing to the Authority. If Central Adoption Resource Authority (CARA) wants to add or replace any member from the committee, the same may be done with the approval of the Member Secretary & CEO-CARA.

3. Payments and Allowance:

- a) There would be no remunerations paid to the members. They would work on honorary basis.
- b) The non-official member of the sub-committee will be paid TA/DA as admissible to the officer in Pay Level-11 in the Pay Matrix as per 7th CPC. (MoF Department of Expenditure OM No. 19047/1/2016-E-IV dated 14/09/2017 may please refer)

4. Confidentiality:

The members of the Sub Committee shall maintain confidentiality of all matters arising within the Committee and no information/data which are in their knowledge as members of the Committee shall be used/published by them. The training material/IEC material prepared by the sub-committee will be the copy right of the Central Adoption Resource Authority (CARA).