



Central Adoption Resource Authority

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)

(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



20-8/CD/2010-CARA

25.04.2019

No.....

CIRCULAR

Date.....

Sub: Issues related to pending Adoption Order, Birth Certificate & Passport of the adopted child -reg.

To

All Prospective Adoptive Parents (PAPs)

All Specialised Adoption Agencies (SAAs)

All State Adoption Resource Agencies (SARAs)

Several complaints and grievances are being received by this Authority regarding issues related to Adoption Order, Birth Certificate and Passport of the adopted child/children and delay in provisioning of these documents to the PAPs.

2. This is to reiterate that CARA is a statutory body with functions as stipulated under Section 68 of the Juvenile Justice (Care & Protection of children) Act, 2015 (J.J. Act 2015), Rule 49 of the J.J. Model Rules, 2016 and Regulation 37 of the Adoption Regulations, 2017 which define the functions to be discharged by CARA as inter alia to promote In-country Adoption and facilitate Inter-State Adoptions in coordination with State Agency to regulate Inter-country Adoptions and to frame regulations on adoption and related matters from time to time as may be necessary etc.

3. As per Sections 59(7) and 59(8) of the Juvenile Justice (Care & Protection of children) Act, 2015 "the SAA shall file an application in the court for obtaining the adoption order and on the receipt of a certified copy of the court order, the SAA shall send immediately the same to the CARA, SARA and to the Prospective Adoption Parents (PAPs) and obtain a passport for the child" in order to ensure that no delay to finalise the adoption process. The Specialized Adoption Agency shall also approach the birth certificate issuing Authority for obtaining birth certificate of the adoptive child with the name of adoptive parents, as parents, and date of birth as recorded in the adoption Order within a period of 3 days of obtaining of the certified copy of the adoption order as per Regulation 18 (5) of Adoption Regulations 2017.

4. Therefore, all matters related to issues concerning Court Orders of In-country Adoptions, delay in issuance of Birth Certificates etc. must be addressed to the Sepcialised Adoption Agencies (SAAs) and in case of any difficulty, the concerned State Adoption Resource Agency (SARA) should be contacted.

5. In case the issues still stands unresolved the, SARA may approach CARA with intervention for specific or policy related issues.

6. The contact details of Directors & Program Manager of SARAs of States & Union Territories is attached at **Annexure-I**.

7. This issues with the approval of Competent Authority.

(Dr. D.D. Pandey)
Joint Director, CARA

Copy to:- The Director (CW-II), Ministry of Women and Child Development – for information please.

State Adoption Resource Authority (SARA):-

Sr. No.	State/ Union Territories	Name of Director/ Programme Manager SARA with Contact Details (name, email, telephone/mobile No.)	Address	Email
1.	Andhra Pradesh	Sri. H. Arun Kumar, IAS Designation: Special Commissioner 0863-2332587 Smt.Y.Sailaja Designation :Joint Director, Programmes. 9440814425 Smt. M.Vijayalakshmi Assistant Director, Programmes 9440814416 R.Surekha Desination: Programme Officer, 9963332293	Directorate of Women Development & Child Welfare Department, Government of Andhra Pradesh, IInd Floor, Swarnajayanthi Complex, Ameerpet, Hyderabad, Andhra Pradesh	apwdcw@gmail.com adoptionandhra@gmail.com
2.	Assam	Programme Manager - 09864483226, Programme Officer - 08876559729, Tel. : 0361-2229275, 2265389	Social Welfare Department, Government of Assam House no. 46, 1St floor, Survey Bus Stop, Beltola Road, Guwahati, Assam - 781028	saraassam8@gmail.com
3.	Arunachal Pradesh	Telephone : 0360-2245080 Telefax : 0360-2245080	Social Welfare Department, Government of Arunachal Pradesh Post Box No. - 227, Naharlaguan Arunachal Pradesh - 791112	ar.womenchild@gmail.com
4.	Bihar	Ph: +91-612-2545033	Department of Social Welfare, Govt. of Bihar. 2nd Floor,	sara-bih@gov.in

			Apna Ghar, Behind Lalit Bhawan, Bailey Road, Punaichak, Patna-800023, Bihar	
5.	Chhattisgarh	Sh. Dildar Singh Maravi, Joint Director, Sh. Ramesh Sahu, Assistant Director (Mob: 9165358907) Dr. Ramsharan Chaukshey Programme Manager (Mob: 9827977752) Mr. Ashok Sinha Programme Officer (Mob:9827484691)	State Adoption Resource Agency (SARA), Directorate of Women & Child Development Department, 3 rd Floor, Block-A, Indrawati Bhawan, Naya Raipur, Raipur - 492001 Chhattisgarh	Cgsara2015@gmail.com
6.	Chandigarh	Programme Manager - 8146844121, Programme Officer - 9780820901, Tel : 0172-2548000	Union Territory Child Protection Society, Near Vatika School, Sector-19B, Chandigarh	ipo.utcps@gmail.com , posara.icps@gmail.com
7.	Haryana	Programme Manager : 9876184631, 00172-2571141	Women and child Development Department, Government of Haryana, Bays no. 15-20, Sector 4, Panchkula, Haryana	sara.icps@gmail.com
8	DADRA & NAGAR HAVELI	Mr. Prashant P. Barde, State Programme Manager (9427154262)	INTEGRATED CHILD PROTECTION SERVICE State Adoption Resource Agency 3 rd Floor, 312 Lekha Bhavan, Silvassa396230	dnhsara@gmail.com
9.	Daman & Diu	SHRI SANJEEV KUMAR K.PANDYA State Programme Manager (SCPS) 9824512354/ 9428760000, 0260--2230085	Social Welfare Department Add- ICPS D1/4 1st Floor Government Quarters, Dholar, Moti, Daman-396220	icpsswd@gmail.com
10.	Delhi	Programme Manager -	O/o. Department of Women &	saraarcdelhi@gmail.com

		9873772311 , Programme Officer- 9968702709, Tel. : 011- 23073416, 23073459	Child Development Government of NCT of Delhi, 1 , Canning Lane, Kasturba Gandhi Marg, New Delhi - 110001	
11.	Goa	Ms. Swara Sharah Quazi, Programme Officer 0832-9358365 0832-2426112	Directorate of Women Child Development, 2nd Floor Old Education Building, 18th June Road, Panaji, Goa- 403001	dir-wcd.goa@nic.in
12.	Gujarat	Programme Manager - 9737615383, Programme Officer - 9428606094, 079-23242521/ 22/ 23	Gujarat State Child Protection Society Government of Gujarat, Block 19 3rd Floor, Dr. Jivraj Mehta Bhavan, Sector-10/A, Gandhinagar, Gujarat - 382010	gujarat.icps@gmail.com , sara.gujarat@gmail.com , chiefsecretary@gujarat.gov.i n
13.	Himachal Pradesh	Programme Manager : 9816253524, Programme Officer : 94186-86593, Tel : 0177- 2629731	O/o. Directorate of Women & Child Development, Government of Himachal Pradesh Cedar House, Near Himland Hotel, Shimla, Himachal Pradesh - 171001	hscps.icps@gmail.com

14.	Jharkhand	Dr D. K. Saxena-Director, Jharkhand state Child protection society Ranchi-06512446174 Mr C. K. Mandal-Joint Secretary, Jharkhand state Child protection society Ranchi-9431381362 Deep Narayan Choudhary-Programme Manager SARA-7762972011 Kunal kumar Sharma-Programme officer SARA9334568212	Jharkhand State Child Protection Society(JSCPS) FFP Building 3rd Floor Room No 313 Dhruwa Ranchi, Jharkhand-834004	sarajharkhand@gmail.com jharkhandjscps@gmail.com
15.	Karnataka	Shailja DD and Programme Manager 9886474749 Nirmala Programme Officer 8022879382, 9008961187	Directorate building, 2nd Gate Multi Storied Building, Dr Ambedkar Veedhi Bangalore,Karnataka-560001	icpssarakar@gmail.com ,
16.	Kerala	Shri. Nijo Sebastian Programme Manager Ph.0471-2342230 Mob.8281899475	Director ICPS, Office of Directorate of Women and Child Development, Opposite Prison Head Quarters, Poojappura, Thiruvananthapuram-695012	keralasara@gmail.com , icpskerala@gmail.com
17.	Madhya Pradesh	Smt. Usha Singh Solanki, Joint Director 09425184993 Shri Ashish Singh, Assistant Director, 09981511217	State Adoption Resource Agency (SARA), Directorate of Women & Child Development, 2nd Stop, Tulsi Nagar, Mahila Bhawan, Jawahar Bal Bhawan Campus, Bhopal- 462016, Madhya Pradesh	icpsbhopal@gmail.com , commwcd@mp.gov.in
18.	Maharashtra	Ms. Suvarna Patil, Programme Officer 960897907 020-26360063	2nd Floor, Commisonarate Women & Child Development, 28 Queens Garden, Near Old	sara.mspps@gmail.com

			Circuit House, Pune, Maharashtra- 411001	
19.	Manipur	Programme Manager : 8415902838, Programme Officer : 8415943378	Dept. of social welfare Government of Manipur Directorate Complex , North A.O.C, Imphal, Near 2nd MR 795001	manipursara@gmail.com
20.	Meghalaya	Programme Manager : 9856925885, 0364-2225487, Programme Officer : 8014138803, Tel. : 0364- 2501268	Government of Meghalaya Lower lachumiere Hopkinson road Shillong ,793002	sara.shillong@gmail.com
21.	Mizoram	Programme Manager : 9436190895, Programme Officer : 9862329347, Tel. : 0389-2306957	Verdant Ridge,Dunglena Building,Laipuitlang,Aizawl, 796012 Mizoram.	saramzr@ymail.com , vanlaldini@yahoo.com
22.	Nagaland	Programme Manager : 9936282856, Programme Officer : 8729880663	Aier Building Near SP Officers hill Komaha Nagaland 797001	scpsnagaland@gmail.com ,
23.	Odisha	Rega Geetarani Patnaik OAS(s) Additional Director,OSCPs Sujata Mohanty (Programme Officer, SARA, Odisha) Bichitra Ranjan Sahoo (Programme Assistant, SARA, Odisha) Phone No :0674- 2353049, 9438350598, 9439828118 Fax :0674-2353122	State Adoption Resource Agency (SARA), Women & Child Development Department, Government of Odisha, Mission Shakti Bhawan, At: Gandamunda, Po:Khandagiri, Bhubaneswar- 751030 Odisha	saraodisha09@gmail.com , pm.sara.od[at]nic.in website: www.oscps.nic.in
24.	Puducherry	Tmt. V.Sarojini, Field Officer (SW) Programme Manager(UTPCPS). 9843436993 Thiru .K.Manikandan, Programme Assistant, SARA. 9043707394 Phone No. 0413-2200088. Fax	State Adoption Resource Agency (SARA), No.1, Saradambal nagar, Eillaipillaichavadi, Directorate of Social Welfare, Puducherry605005.	dswicpspdy@gmail.com

		No. 0413-2200088		
25.	Punjab	Programme Manager : 9592104500, Programme Officer : 9464037191, Tel. : 0172- 2608746, 2602726	O/o. Department of Social Security and Women & Child Development, Government of Punjab, S.C.O. No. 102-103, Sector-34A, Chandigarh- 160022, Punjab	dsswcd@rediffmail.com , icpspunjab@gmail.com
26.	Rajasthan	Programme Manager : 8505017131, Tel. : 0141- 2226640, 02223387	Social Justice & Empowerment Department, Government of Rajasthan, G 3/1A Ambedkar Bhawan (Ext.), Hotel Rajmahal Residency Area, Civil Lines, Jaipur, Rajasthan	ccosjerajasthan@gmail.com ,
27.	Sikkim	Programme Manager(SCPS) : 9775466039, Programme Officer : Mobile : 070001905395/8250176425 Tel. : 03592-202828	Old West Point School, Below Taxi Stand, Gangtok, East Sikkim 737101	sarasikkim@gmail.com
28.	Tamilnadu	Mr. A. Alfred David, Chief Probation Officer (DSD) 9444652989 Mr. E. Christudas Programme Manager (SARA) 9444784421 Ms. M. Nishanthi Programme Officer (SARA) 9043635121 Ms. A. Cynthia Programme Officer (SARA) 9952686904 Ms. A. Sundari Programme Assistant (SARA) 9176714674	Department of Social Defence, No.300, Purasawalkam High Road, Kellys, Chennai - 10.	saratndsw@gmail.com
29.	Telangana	K.Sunitha, Programme Officer	Office of the Commissioner	tgadoption@gmail.com

		7989787906 D.Thasneem Sulthana, Supervisor Gr I (Incharge) 8008003386	Telangana, Dept of Women Development & Child Welfare, Government of Telangana, 2nd Floor, Swarna Jayanthi Complex.	
30.	Tripura	AD : 9402169378, Programme Manager - 9436483519, Senior Manager- 8974061161, Tel. : 0381-2326033	Directorate of social welfare and social education Malancha, Abhoy Nagar, West Tripura 799005	cw.dswe@gmail.com
31.	Uttar Pradesh	Programme Manager : 9889091297, Programme Officer : 9452579757, Tel. : 0522-2286402	O/o. Director Mahila Kalyan, Dept. of Women Welfare & Child Development, Government of Uttar Pradesh, 8th Floor, Jawahar Bhawan, Ashok Marg, Lucknow-226001, Uttar Pradesh	upsara2015@gmail.com ,
32.	Uttaranchal	Programme Officer : 86300280432, Tel: 0135-2520424/567544	Dept. of Social Welfare, Government of Uttaranchal, Nageswathi Homeopathic Hospital. ISBT Road, Near Rispana Pool, Dehradun-248001, Uttaranchal.	directorsocialwelfare@gmail.com , ukchiefpc@gmail.com
33.	West Bengal	Ms Richa Mishra(Director) Ms Sandhya Chhetri (Programme Officer) Ms Tanima Chatterjee (Additional Programme Officer) Tele No. 033-23212270 Mob: 9674174627,9875601896	Directorate of Child Rights and Trafficking; State Adoption Resource Agency, Shaishali Building, Saltlake City Sector-1, DF Block, Kolkata-700064, West Bengal	adoption.sarawb@gmail.com , pmoadoption@govmu.org
