



CARA

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
CENTRAL ADOPTION RESOURCE AUTHORITY



ANNUAL

REPORT

2022-2023

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
CENTRAL ADOPTION RESOURCE AUTHORITY

महिला एवं बाल विकास मंत्रालय, भारत सरकार
Ministry of Women & Child Development, Government of India



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cara.wcd.gov.in

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MESSAGE

As Chairperson of the Steering Committee of CARA, I appreciate the collaborative work of all stakeholders in the adoption process. Acknowledging the sound foundation of India's adoption system, it is crucial to streamline and enhance it further. The Ministry in collaboration with CARA actively worked on framing Adoption Regulations, 2022 to further strengthen the adoption programme in the country.

The latest updates include many reforms like: Empowering District Magistrate & Chief Medical Officers, State based referral system, Foster Adoption, etc. In adoption process, each of the steps is dependent on its preceding step for a smooth adoption case to be executed. Defined time lines have been stipulated to reduce delay in processes. Some measures have also been taken regarding non-serious Prospective Adoptive Parents (PAPs).

Child Adoption Resource Information & Guidance System (CARINGS) is getting revamped from time to time. It is designated as the only system or platform through which legal adoptions under the Juvenile Justice (Care and Protection of Children) Act, 2015 can be processed. The automated system matches the children available for adoption automatically with the choice given by parents. Simultaneously, prospective adoptive parents (PAPs) are able to view and reserve the children directly through 'Special Needs' tab and mostly older children with normal health status through 'Immediate Placement' tab.

I urge all States/UTs and Stakeholders to make efforts to register all five categories of children in CARINGS (Orphan, Abandoned, Surrendered, No Visitation and Unfit Guardians/Parents) for promoting adoption and non-institutional care for such children.

I thank you for your unwavering support and dedication in this mission.

(Anil Malik)
Secretary,

Ministry of Women & Child Development
Government of India
and
Chairperson, Steering Committee of CARA

ACRONYMS

AR	:	Adoption Regulations 2022
AFAA	:	Authorised Foreign Adoption Agency
CA	:	Central Authority (The Government Department designated as such under the Hague Convention on Protection of Children & Cooperation in respect of Inter-Country Adoption, 1993)
CARA	:	Central Adoption Resource Authority
CARINGS	:	Child Adoption Resource Information and Guidance System
CC	:	Conformity Certificate
CCI	:	Child Care Institution
CWC	:	Child Welfare Committee
DCPU	:	District Child Protection Unit
DCPO	:	District Child Protection Officer
HSR	:	Home Study Report
ICPS	:	Integrated Child Protection Scheme
ICT	:	Information & Communication Technology
IDM	:	Indian Diplomatic Mission
IEC	:	Information Education & Communication
JJ ACT	:	Juvenile Justice (Care and Protection of Children) Act, 2015 (Amended in 2021)
JJ MODEL RULES	:	Juvenile Justice (Care and Protection of Children) Model Rules, 2016 (Amended in 2022)
MIS	:	Management Information System
NOC	:	No Objection Certificate
NRI	:	Non Resident Indian
OAS	:	Orphaned, Abandoned & Surrendered
OCI	:	Overseas Citizen of India
PAP	:	Prospective Adoptive Parent
AA	:	Specialized Adoption Agency
SARA	:	State Adoption Resource Agency
SNC	:	Special Needs Children

Introduction

1.1 Central Adoption Resource Authority (CARA)

1.1.1 As provisioned under Section 68 of the JJ Act 2015 (amended in 2021), the Central Adoption Resource Authority has been mandated to perform the following functions, namely:—

- (a) to promote in-country adoptions and to facilitate inter-State adoptions in co-ordination with State Agency;
- (b) to regulate inter-country adoptions;
- (c) to frame regulations on adoption and related matters from time to time as may be necessary;
- (d) to carry out the functions of the Central Authority under the Hague Convention on Protection of Children and Cooperation in respect of Inter-country Adoption;
- (e) any other function as may be prescribed.

1.1.2 Objectives of CARA:

Objective of CARA is to ensure best interest of children; citizen-centric approach enabling prospective adoptive parents (PAPs) to take informed decision; online registration, referral (based on seniority), reservation & matching system and eliminating offline matching for transparency. The new Child Adoption Resource Information & Guidance System (CARINGS) has leveraged technology for bringing greater transparency in the adoption process and also minimize delays in the adoption process through e-governance.

1.2 Steering Committee of CARA

1.2.1 As provisioned under Section 69 of the Juvenile Justice (Care and Protection of Children) Act 2015, Central Adoption Resource Authority, Ministry of Women

and Child Development initially shall have a Steering Committee with the following members:

- a) Secretary, Ministry of Women and Child Development, Government of India, who shall be the Chairperson—ex officio;
- b) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority—ex officio;
- c) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance—ex officio;
- d) one State Adoption Resource Agency and two Specialised Adoption Agencies;
- e) one adoptive parent and one adoptee; Adoption of children residing in institutions not registered as adoption agencies.
- f) one advocate or a professor having at least ten years of experience in family law;
- g) Member-Secretary, who shall also be Chief Executive Officer of the organisation.

1.2.2 During 2022-23, the Steering Committee of CARA took key decisions on various policy matters. The Committee held its Meetings as under:-

- 31st Meeting held on 18/04/2022
- 32nd Meeting held on circulation basis
- 33rd Meeting held on 11/08/2022
- 34th Meeting held on 15/02/2023



Recent Govt. Notifications

2.1 Juvenile Justice (Care and Protection of Children) Act 2015 was amended in 2021 and in pursuance of the amendments made in the Act, several changes have been incorporated in the in the Juvenile Justice (Care and Protection of Children) Model Rules and Adoption Regulations. Brief descriptions of the notifications are given below:

- i. Juvenile Justice (Care and Protection of Children) Model Amendment Rules, 2022: The amendments in the Juvenile Justice (Care and Protection of Children) Model Rules, 2016 were made through the govt. notification dated 01/09/2022.
- ii. Adoption Regulations 2022: Subsequent to the amendments made in the Act and the Rules, Adoption Regulations 2022 was notified on 23/09/2022 to align it with the Principal Act. Additionally, many other key changes were incorporated in the latest Regulations to make the adoption process more child centric, smooth and transparent.

2.2 About JJ Act, 2015 (Amended in 2021) and Adoption Regulation, 2022:

2.2.1 Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021)

Chapter VIII of the Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021) deals with provisions for adoption of orphan, abandoned and surrendered children and also adoption of children by relatives. The Act provides adequate safeguards for such children. Further, all adoptions under the Act have to be processed as per the Adoption Regulations framed by CARA and notified

by Government of India.

2.2.2. Adoption Regulations, 2022

CARA has framed the latest Adoption Regulations in 2022 as mandated under section 68 © of the Juvenile Justice (Care & Protection of Children) Act, 2015 (Amended in 2021) which has been operational from 23rd September, 2022. The New Adoption Regulations aims to strengthen adoption programme in the country by streamlining the adoption process. Transparency, early de-institutionalisation of children, informed choice for the parents, ethical practices and strictly defined timelines in the adoption process are the salient aspects of the Adoption Regulations. As provisioned in the Regulation 3 of the Adoption Regulations 2022, the following fundamental principles shall govern adoptions of children from India, namely:—

- a) the child's best interests shall be of paramount consideration, while processing any adoption placement;
- b) preference shall be given to place the child in adoption with Indian citizens with due regard to the principle of placement of the child in their own socio-cultural environment, as far as possible;
- c) all applications for adoptions shall be registered on the Designated Portal and confidentiality of the same shall be maintained by the Authority.

Adoptions under the following categories are defined in the Adoption Regulations:-

- (a) In-Country Adoption of Orphan, Abandoned & Surrendered Children.
- (b) In-Country Relative Adoption.
- (c) Adoption by Step Parent.
- (d) Inter-Country Adoption of Orphan, Abandoned & Surrendered Children.
- (e) Inter-Country Relative Adoption.
- (f) Foster Care leading to Adoption.
- (g) HAMA (Hindu Adoption and Maintenance Act), 1956, by parents who desire to relocate the child abroad.



Programmes & Important Achievements

3.1 Salient Features of Adoption Regulations, 2022:

3.1.1 Empowerment of District Magistrate (DM):

Prior to the notification of Adoption Regulations, 2022, courts had the responsibility of issuing Adoption Orders. The responsibility of issuing Adoption Orders is now with DMs. District Magistrate functions as head of child protection in the district and he issues Adoption Orders under the JJ Act 2015 (amended in 2021). All DMs in the country are registered online. The District Magistrate (DM) holds pivotal position as the head of the district administration at the district and is entrusted to ensure effective implementation of the Act as well as garner synergized efforts in favour of children in distress. In line with the JJ Amendment Act, 2021, the Adoption Regulations, 2022 empowered DM to issue an Adoption Order within a defined time line. As on September 12, 2022, there were 997 Adoption Orders pending with various Courts ranging from two month to beyond one year. The pendency has been reduced considerably as on 31st March 2023.

3.1.2 State based Referral:

To address such issue, Adoption Regulations 2022 mandates Resident Indians, Non Resident Indians and Overseas Citizen of India PAPs to opt for choice to adopt from state/cluster of states on the basis of ID proofs to ensure placement of children in the same socio cultural milieu.

3.1.3 Verification of Special Needs by Chief Medical Officers (CMO):

As provisioned in Regulation 37 of Adoption Regulations 2022, the Chief Medical Officer of the district shall facilitate the treatment of the children having special needs housed in Specialised Adoption Agency or Child Care Institution through the existing Central Government or State Government schemes and shall declare the health status of the child as normal or having special needs as provided in the Schedule XVIII and Schedule III(Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government. By the end of March 2023, around 550 CMOs registered online.

3.1.4 Promotion of In-country adoption:

In order to promote in-country adoptions, a new provision has been mandated in Adoption Regulations 2022 where in those children who could not find families within their stipulated referral cycles, are now being offered to RI, NRI, OCI PAPs, irrespective of their seniority through a '7 days for RI/NRI/OCI PAPs' tab. This step has been immensely welcomed by PAPs.

3.1.5 Mandatory counseling in Disruption or dissolution:

Counseling was not provisioned at various stages of adoption process causing under preparedness of both the PAPs as well as children for the adoption. This eventually resulted in disruption or dissolution. To orient PAPs and older children on the

needs, expectations, challenges and resolution that one can expect during and after the adoption process, Adoption Regulations 2022 has stipulated mandatory counselling for PAPs and children. Counselling aims to prepare the PAPs and ensure swift acclimatization of the child into the adoptive family. Adequate safeguards have been provided for children where there has been disruption / dissolution under the Adoption Regulations 2022. Online processing of Disruption or Dissolution has also been enabled through CARINGS.

3.1.6 Punitive measures for non-serious PAPs:

Previously, PAPs who did not reserve any of the stipulated referrals were relegated to the bottom of seniority list and were allowed to avail referrals on the same registration on maturity of their seniority. Similarly, there was no way to stop PAPs having a history of disruption/dissolution from adopting another child. Taking cognizance of these issues, new Regulations have stipulated the following:

- If PAPs fail to reserve a child out of the stipulated three referrals, they shall be barred for a period of one year after which they can re-enter the adoption process with new registration. It may be noted that all such PAPs have already been debarred from the system.
- If PAPs found to be the reason for disruption/dissolution they shall be barred from adopting again. Till 31st December 2023, a total of 36 PAPs have been barred from the system.

3.1.7 Timelines

In adoption process, each of the steps is dependent on its preceding step for a smooth adoption case to be executed. Defined time lines have been stipulated

with intent to reduce delay in processes. Timelines at various stages like uploading of Legally Free for Adoption Certificate (LFA) within ten days, examination of special needs children within a period of fifteen days and verification of adoption application documents by DCPU within five days, issuance of adoption orders by DM within 60 days are some of the timelines mentioned in the Adoption Regulations, 2022. The detailed timeline have been enumerated in Schedule XIV of the Adoption Regulations 2022. It has expedited the process at each level and has ensured orderly progress in adoption process

3.1.8 Younger PAPs for Younger Children:

In order to provide care and nurture to the child, it becomes pertinent for the PAPs to match the energy level of a child. For instance, a toddler may require more physical and mental responsiveness from the parents as compared to an older child. Therefore, age brackets of PAPs have been defined in accordance with that of a child. Adoption Regulations, 2022 have modified the age eligibility criteria to ensure that younger children are placed with younger PAPs by bifurcating the 0-4 years category into 0-2 years for couples with composite age of 85 years and 40 years for single PAP. Simultaneously for children in age group of 2-4 years the maximum composite for couples is 90 years and 45 years for single PAP.

3.1.9 Role of Indian Diplomatic Missions (IDM):

Indian Diplomatic Missions (IDMs) abroad have been entrusted with responsibilities pertaining to adoptions by NRI/OCI PAPs. In addition to existing responsibilities, the latest Regulations mandates IDMs to take up the remaining post adoption follow ups

for the Indian adoptive parents relocating to a foreign country.

3.1.10 Role of Birth Certificate Issuing Authority:

The local registrar notified under the Registration of Births and Deaths Act, 1969 (18 of 1969) issues birth certificate in favour of an adopted child on an application filed by the SAA or adoptive parents, incorporating the names of the adoptive parents as parents and the date of birth of the child as mentioned in the Adoption Order of the DM, in accordance with circulars issued from time to time by the Registrar General of India. The Regulations have clarified that 'no physical presence of the adoptive parents' is required for the issuance of birth certificate.

3.1.11 Simplification of NOC issuance:

Previously the NOC was issued by a 'NOC committee' constituted by the Authority having members from the field of legal, social and medical. It was observed that all these aspects were already been checked, vetted at initial stages of registration itself by CWC members, Social workers and doctors of SAA etc. Therefore, NOC committee was dissolved and instead an administrative channel having 5 levels was set up for online processing for the issuance of NOC. This has expedited the process of issue of NOC.

3.1.12 Clarity in Adoption Fee and its utilisation:

A break-up of adoption fee and its utilisation pattern by SAAs/CCIs has been provided at Schedule XV of Adoption Regulations, 2022. This has brought transparency and clarity for everyone involved in the process.

3.1.13 Foster Adoption:

Foster Adoption is a process through which a child who is already in a foster care of a family gets an opportunity to be with the same family permanently on the successful completion of 2 years in foster care. Regulation 41(19) mandates CARA to carry out activities to promote noninstitutional care for children who have not been able to find a family through adoption and further Regulation 53 stipulates other options for rehabilitation of children, CARA may make additional efforts for adoption of hard to place children through foster care. In line with the Adoption Regulations 2022, CARA has been promoting the adoption of older children who are already in foster care. A new 'foster care adoption' has been designed on CARINGS portal with the primary goal of broadening the benefits of the adoption program to older children whose legal status is defined through due procedures under the JJ Act 2015. The portal is operational for the adoption of children who are already under foster care and the foster parents are willing to adopt them. So far two children have benefited through this process. One case is of a male child from Kerala whereas a girl child from Karnataka is adopted through Foster Care Adoption on CARINGS portal. The authority anticipates more adoptions through this portal.

3.1.14 HAMA procedure as per Adoption Regulation 2022:

Procedure for Children adopted under the Hindu Adoption and Maintenance Act, 1956, by Parents who desire to relocate the child abroad: Ministry of Women and Child Development issued a Notification on Adoption Regulations 2022 on 23rd September 2022 as framed by the Central Adoption Resource Authority. Chapter VIII of the Adoption Regulations, 2022 has laid

down procedure for children adopted under HAMA 1956 by parents who desire to relocate the child abroad. In the Post 17th September 2023 cases of HAMA, AFAA / Central Authority / Indian mission may register on the CARA website called CARINGS <https://carings.wcd.gov.in/>. In such cases all the Prospective Adoptive Parents who wish to adopt their children under HAMA have to approach the AFAA or Central Authority or Indian mission for registration on the CARINGS portal and follow the procedure as mentioned in the Adoption Regulations 2022. In the year 2022-23, 46 Adoption Support letters were issued.

3.1.15 Home Study Reports preparation:

Home Study Reports (HSR) is one of the crucial and preliminary documents which assess the suitability of PAPs for adoption. The new Regulations have allocated this responsibility to be undertaken by DCPUs as well in addition to social worker of a selected SAA or empanelled social worker of SARA. Pendency of Home Study Report has been considerably reduced. The time line to conduct the HSR has been increased from 30 days to 60 days.

3.1.16 SAA-CCILinkage:

Section 66 (1) (2) of the JJ Act 2015 provides for CCIs to develop formal linkages with nearby SAAs to ensure that all orphan, abandoned, and surrendered children are reported, produced, and declared legally free for adoption, by the CWC. As per data retrieved from CARINGS, 5904 Child Care Institutions (CCIs) are linked with 511 Specialised Adoption Agencies (SAAs) for placement of older children in adoption.

3.1.17 CARA Helpline and handling of grievances:

The adoption programme in India is being implemented by the State/UT Governments through implementing agencies as mandated under the JJ Act, 2015 (as amended in 2021). The grievances are received primarily from Prospective Adoptive Parents (PAPs) including other stakeholders in the adoption process. The nature of grievances are mainly on medical grounds, delay in adoption process, seniority status, rejection by Adoption Committee of SAA, etc. The grievances are handled in coordination with all concerned stakeholder i.e. PAPs, Specialized Adoption Agencies (SAAs), District Child Protection Units (DCPUs), District Magistrates (DMs), State Adoption Resource agencies (SARAs) and Chief Medical Officers (CMOs). As mandated in regulation 62 of Adoption Regulation, 2022, the grievances are handled within stipulated timeframe. Timely intervention by CARA is done in cases where there are delays in adoption proceedings at various levels, pendency at the level of Child Welfare Committee and in the matter of passport and birth certificate etc. CARA Helpline: CARA Helpline has been set up which is available between 8:00 AM to 8:00 PM on all working days (Mon-Fri) and can be reached through Toll-free / Helpline numbers: 1800-11-1311/011-26760-471/472/473/474. The CARA helpline serves as a vital resource for all stakeholders involved in the adoption process. It offers guidance, information, and support related to adoption in India. A grievance portal has been designed to guarantee a competent complaint management procedure that tackles concerns in a timely, respectful, and proactive manner, enforcing high compliance standards, and holding authorities accountable for non-compliance.

3.1.18 State Coordination:

To facilitate a smooth and speedy adoption process for each child, the in-country coordination division worked with several state/UT parties involved in the adoption process. This includes State Adoption Resource Agencies (SARA), District Child Protection Units (DCPU), Child Welfare Committees (CWC) Specialised Adoption Agencies (SAAs) and Child Care Institutions (CCI) across the country. The division also performed other tasks like resolving CARINGS portal-related concerns and providing physical or telephonic counseling to PAPs and adoption agencies. Efforts have been made to reduce the delays at the level of CWC and court/District Magistrate. The section accomplished the task pertaining to issuance of 63 support letters in cases of in-country adoptions to visit/relocate abroad and 136 pre-approval letters required for in-country relative/step adoptions. During this fiscal year, the division made significant progress toward foster adoption and worked to create an online tab in the CARINGS portal for the 446 children who are now in foster care and need legal identification.

3.2 Rehabilitation of Special Needs Children

According to Adoption Regulations "Special need child" means a child who is mentally ill or physically challenged or both. During the financial year 2022-23, a total of 468 special needs children were reserved by such families. These children were suffering from various physical and mental disorders and disabilities and waiting in institutional care for family warmth, love and care. The main disabilities included visual impairment, cerebral palsy, cleft lip-cleft palate, club feet, hearing impairment, congenital heart

disease, haemophilia, hepatitis B+, Hernia, HIV, hydrocephalus, low birth weight, premature birth, missing organs, speech dysfunction, thalassemia, tumour, intellectual disability, autism, seizures, mental illness and spinal bifida. All the reports were supported by doctors associated with the Specialized Adoption Agency. On 23rd September, 2022, New adoption Regulations was implemented and according to Regulation 37, Chief Medical Officer of the district was designated to facilitate the treatment of the children having special needs housed in Specialised Adoption Agency or Child Care Institution through the existing Central Government or State Government schemes and shall declare the health status of the child as normal or having special needs as provided in the Schedule XVIII and Schedule III(Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government.

3.3 Rehabilitation of Older children

Adoption of older children is undoubtedly a difficult task but the team has put their all efforts to place them in a loving & caring family. This often results in non-adjustment leading to disruption or dissolution. To prevent this from happening, CARA has worked more steadily over the course to rehabilitate the older children by offering in-depth counselling to the parents as well as children. Other than the Immediate Portal, a seven day was also introduced on 16th November 2022. Also, this year a total 281 older children are adopted.

3.4 Child Adoption Resource Information & Guidance System (CARINGS)

3.4.1 Child Adoption Resource Information & Guidance System (CARINGS) is a web based

egovernance initiative on adoption and hosted on the official website of CARA, wherein access has been given to various stakeholders. It has been designated as the only system or platform through which legal adoptions can be processed. The portal was launched in February 2011. It was subsequently enabled processing of inter-country adoption since 2015. Its latest version 3.2 was made operational on 10th November 2022 incorporating the new provisions made in accordance with the Adoption Regulations 2022, which also includes In-Country Relative Adoption and In-Country Post Adoption follow-up modules.

3.4.2 CARINGS portal confirms to the international protocol as envisaged in the Hague Convention on Protection of Children and Co-operation in respect of Inter-country Adoption, 1993 to which India is a contracting state and also confirms to the national laws. It integrates the two databases pertaining to the legally free children available with that of the Prospective Adoptive Parents (PAPs) who register themselves online through the same system. The automated system matches the children available for adoption automatically with that of the choice given by parents and it gives online referrals automatically without any human intervention. Simultaneously, PAPs are able to view and reserve the children directly through Special Needs tab and Immediate Placement tab.

3.4.3 Major objectives:

- a) To facilitate expeditious, smooth and child friendly adoption as well as transparency both in the In-country and Inter-country adoption process.
- b) Increases accountability of implementing agencies, creates network of stakeholders.
- c) Minimizing delays in the adoption process.

- d) For enabling Prospective Adoptive Parents (PAPs) to take informed decisions.
- e) Obtain intelligent analysis from the database for helping in taking policy decisions.
- f) Bring about improvements in the adoption system by providing online monitoring of the adoption and post-adoption process by CARA at central level and SARA/State Govt. at the state level.
- g) Create a database for diligent policy planning.
- h) Create linkage between adoption agencies and child care institutions (CCIs) to have the complete database of all children without parental care, so that they can be placed in a family at the earliest.
- i) Enable profiling of the child and the parents for better matching.
- j) Facilitate parents desiring to adopt, by providing them relevant information and status track.

3.4.4 CARINGS:

The following two modules / provisions have been developed:

- a) Inter-country relative adoption.
- b) SMS/ E-mail Alerts system for various stakeholders. The Juvenile Justice (Care and Protection of Children) Act, 2015 (as amended in 2021) was enforced w.e.f. 01.09.2022 and Adoption Regulations 2017 amended in 2022 which were notified w.e.f. 23.09.2022. Accordingly, the following modules and provisions have been developed and made live on CARINGS portal:
 - i. Registration of Prospective Adoptive parents (PAPs) with state/cluster of states based referral priority (Regulation 9).
 - ii. Provision for OCI at par with RI/NRI for referral purpose (Regulation 9).
 - iii. Module for District Magistrate (DM) for issuance of online adoption order (Regulation 36).

- iv. Module for Chief Medical Officer (CMO) to determine the health status of child and certifying children having special needs (Regulation 37).
- v. Enabling District Child Protection Units (DCPUs) for conducting HSR and forwarding the online adoption application after verification on DM portal (Regulation 38).
- vi. Module for children adopted under Hindu Adoption and Maintenance Act (HAMA), 1956 by NRI/OCI parents who desire to relocate the child abroad (Post 17.09.2021) (Regulation 64-71).
- vii. Execution of automated referral cycle twice a week w.e.f. 02.03.2023 on every Tuesday at 11:00 AM and Thursday at 12:00 Noon.
- viii. Automatic execution of '7days for RI/NRI/OCI PAPs' tab twice a week on every Monday and Wednesday at 04:00 PM.
- ix. To disallow the PAPs already having two children to adopt a normal child (Regulation 5(7)).

3.4.5 Registered stakeholders:

Around 489 Specialized Adoption Agencies (SAAs), 734 District Child Protection Units (DCPUs), 34 State Adoption Resource Agencies (SARAs), 735 District Magistrates (DMs) and 581 Chief Medical Officers (CMOs) are registered on CARINGS Portal,

apart from above, the Inter-country stakeholders i.e. 65 Authorised Foreign Adoption Agencies/ (AFAA), 44 Central Authorities (CAs) and 21 Indian Diplomatic Missions (IDMs) are connected with CARA. Trainings & Capacity building sessions for CARINGS have been done with virtual & Physical training development mode.

3.4.6 Training & Development Activities:

As established in the preceding paragraphs, the legal framework of Adoption has seen major shifts during the past year. In order to equip the root level functionaries of the adoption system with the latest changes and their roles and responsibilities, efforts were put to organise frequent Training and Capacity building programmes. The trainings were conducted in physical as well as virtual mode to ensure maximum stakeholders are benefitted from programme. Regional Consultation on JJ Amendment Act 2021 and Rules 2022, and Adoption Regulations 2022 was organised by MWCD in collaboration with CARA and NIPCCD especially for District Magistrates and Additional District Magistrates. The detailed list of the Training Programmes is placed underneath

3.4.7 Training Summary

S.No.	Training	Activities completed
i.	State Orientation Training	10
ii.	Virtual Trainings	<ol style="list-style-type: none"> i. Webinar on salient features of New Adoption Regulations, 2022 with Stakeholders of all States/UTs-01 ii. Zone wise Orientation Programme and Dissemination on Adoption Regulations 2022
iii.	Others (in association with State Govt., NIPCCD and In-house Trainings)	24

i. State Orientation (In-person Trainings)

S.No.	State	Date
1	Pune, Maharashtra	18/10/2022 & 19/10/2022
2	Kolkata, West Bengal	21/10/2022 & 22/10/2022
3	Raipur, Chhattisgarh	25/11/2022
4	Thiruvananthapuram, Kerala	25/11/2022
5	Puducherry	02/12/2022
6	Jammu, UT of J&K	19/12/2022
7	Patna, Bihar	27/01/2023
8	Guwahati, Assam	02/03/2023
9	Aizawl, Mizoram	10/3/2023
10	Lucknow, Uttar Pradesh	10/03/2023 and 11/03/2023

ii. Trainings in collaboration with MWCD, NIPCCD State Governments and In-house trainings

S.No	Description	In association with	Mode	Date
1.	State level Orientation programme for DM/ADM	SARA Assam	Offline	31/05/2022
2.	Fifth Meeting of the Special Commission (SC) on the practical operation of the 1993 Adoption Convention	HCCH	Online	08/07/2022
3.	Consultation meet with SARA Delhi on developing Foster Care Module	CARA	Offline	13/07/2022
4.	An orientation programme on Ethics of Adoption for the Tele-Counsellors and CARA officials by Dr. Neelima Mehta.	CARA	Offline	25/07/2022
5.	Webinar by Hon'ble Minister of MWCD	MWCD	Online	18/08/2022
6.	Webinar on salient features of New Adoption Regulations, 2022 with Stakeholders of all States/UTs	CARA	Online	02/09/2022
7.	Zone wise Orientation Programme and Dissemination on Adoption Regulations 2022	CARA	Online	06/09/2022 to 19/09/2022 (20 sessions in

8.	Regional Consultation on JJ Amendment Act 2021 and Rules 2022, and Adoption Regulations 2022 for DMs/ADMs, CWCs and DCPUs.	NIPCCD HQ	Online	20/09/2022 to 30/09/2022
9.	Workshop on Mission Vatsalya, JJ Amendment Act 2021 & JJ Model Rules 2022 & Adoption Regulations 2022 at Shillong, Meghalaya	CARA, NIPCCD HQ and Gov. of Meghalaya	Offline	07/10/2022
10.	Training Programme on Adoption Regulations 2022 for DCPOs held at Haryana Institute of Public Administration	Gurugram, Haryana	Offline	21/10/2022
11.	Orientation Programme on Recent Amendments in JJ Act and Adoption Regulation 2022	NIPCCD regional Centre, Mohali	Offline	15/11/2022
12.	Orientation Training on Juvenile Justice (Care and Protection of Children) Amendment Act, 2021 & Model Amendment Rules, 2022 and Adoption Regulations, 2022 for Functionaries of CCIs	NIPCCD HQ	Offline	24/11/2022
13.	Orientation Programme on Recent Amendments in JJ Act and Adoption Regulation 2022 and Mission Vatsalya for the State /District Level Functionaries	NIPCCD regional Centre, Mohali	Offline	29/11/2022
14.	Adoptive Families and PAPs meet	West Bengal SARA	Offline	17/12/2022
15.	Sensitization Programme on Promotion of Legal Adoption for Members of Child Welfare Committee, Functionaries of DCPUs and SAAs	NIPCCD HQ	Offline	26/12/2022-27/12/2022
16.	Induction Training for the newly appointed Chairpersons and members of CWC (UT of Leh and Ladakh)	NIPCCD HQ	Offline	03/01/2023-04/01/2023
17.	Consultation Meet on Good Practices adopted by States/ UTs on effective implementation of Mission Vatsalya-reg.	NIPCCD HQ	Offline	01/02/2023-02/02/2023
18.	3 days Induction Training for the newly appointed Chairpersons and members of CWC	Bhubaneswar, Odisha	Offline	06/02/2023

19.	Induction Training for Newly Recruited Chairperson and Members of CWCs in two batches; [First batch January 30 - February 11, 2023]	NIPCCD, Guwahati	Online	06/02/2023
20.	Division level Orientation Programme on Juvenile Justice Amendment Act, 2021, Model Rules, 2022 and Adoption Regulations, 2022	Women and Child Development Department, Haryana, Faridabad	Offline	20/02/2023
21.	Division level Orientation Programme on Juvenile Justice Amendment Act, 2021, Model Rules, 2022 and Adoption Regulations, 2022	Women and Child Development Department, Haryana, Gurgaon	Offline	21/02/2023
22.	State Orientation and Training Programme on New Adoption Regulations	Madhya Pradesh	Offline	16/03/2023 and 17/03/2023
23.	Induction Training for Newly Recruited Chairperson and Members of CWCs in two batches; [Second batch March 13- 25 March, 2023]	NIPCCD Guwahati	Online	20/03/2023
24.	State level training on Adoption Regulations, 2022-Tripura State sponsored	Tripura SARA	Online	29/03/2023



State Orientation and Training Programme on New Adoption Regulations, 2022 held in Jammu, UT of J&K on 19th December 2022



State Orientation and Training Programme on New Adoption Regulations, 2022 in Guwahati, Assam on 2nd March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Aizawl, Mizoram on 10th March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Lucknow, Uttar Pradesh on 10th& 11th March 2023



State Orientation and Training Programme on New Adoption Regulations, 2022 in Bhopal, Madhya Pradesh on 16th& 17th March 2023



3.6 Visits/inspections:

Periodic visits and inspections of the Specialised Adoption Agencies and Meeting with Child Welfare Committees were carried out by CARA officials in a similar manner done in the previous years. However meeting with Chief Medical Officers and most importantly interaction

with the District Magistrates have been the key features of this year's visits. Through these meetings, the state specific issues could be addressed more easily. The functioning of CWCs was meticulously reviewed to ensure all adoptable children to be declared legally free for adoption in a time bound manner. Detailed list of the visits is listed below:

S.No.	Date	Agency	State
1.	01/06/2022	Shanti Seva Ashram	Tinsukia, Assam
2.	02/06/2022 and 03/06/2022	Karuna N M O & Sahyog Village	Ranchi, Jharkhand
3.	31/10/2022 and 1/11/2022	Warne Baby Fold	Bareilly, Uttar Pradesh
4.	22/11/2022	St. Catherines Home	Mumbai, Maharashtra
5.	26/11/2022	Kerala State Council for Child Welfare	Thiruvananthapuram, Kerala
6.	29/11/2022	Udaan Social Welfare Development Organization Bhopal	Bhopal, MP
7.	29/11/2022	Sewa Bharti Matriya Chhaya Indore	Bhopal, MP
8.	03/12/2022	Cluny Children's Home	Puducherry
9.	08/12/2022	Subhadra Mahatab Seva Sadan	District Khurda, Orissa
10.	09/12/2022	Nilachal Seva Pratisthan	District Puri, Orissa
11.	06/01/2023	Missionaries of Charity	Jalandhar, Punjab
12.	06/01/2023	Bhai Ghanayya Ji Charitable Trust (Regd.), Unique Home,	Jalandhar, Punjab
13.	25/01/2023	Sewa Bharti Matri Chhaya, Paharganj	Paharganj, Delhi
14.	03/02/2023 and 04/02/2023	Asian Sahyogi Sanstha India	District Gorakhpur, Uttar Pradesh

15.	7/2/2023	Ramnandi Devi Hindu Anathalaya, Bhagalpur and Meeting with CWC Bhagalpur	Bhagalpur, Bihar
16.	13/02/2023	Review meeting of CWC of three districts -Thane, Mumbai and Mumbai Suburban	Mumbai, Thane, Mumbai Suburban - Maharashtra
17.	23/02/2023	Nari Niketan	Jalandhar, Punjab
18.	24/02/2023	Bhai Ghanayya Ji Charitable Trust (Regd.), Unique Home Meeting with CWC Members, DM, DCPU	Jalandhar, Punjab
19.	01/03/2023	Indian Council for Child Welfare (Shishugreh) &Maitri Mandir	Kamrup Metro, Assam
20.	01/03/2023	Bal Aasha Trust	Mumbai, Maharashtra
21.	03/03/2023	N.W.B. Balakashram	Solapur, Maharashtra
22.	10/03/2023	Sunshine society for children	Aizawl, Mizoram
23.	21/03/2023	Rajkiya Bal Grih, DCPU Prayagraj, CWC Prayagraj	Prayagraj, Uttar Pradesh
24.	28/03/2023	Amulya (G) Shishu Greh, Mathruchhaya, M/S Canara Bank Relief And Welfare Society, Amrutha Shishu Nivasa	Bengaluru, Karnataka
25.	29/03/2023	St. Michaels Home, Shishu Mandir	Bengaluru, Karnataka

Meeting with Deputy Commissioner, Jalandhar on 24th Feb, 2023Meeting with District Magistrate, Bareilly on 28th Feb, 2022



**Meeting with Assistant District Magistrate,
Gorakhpur, Uttar Pradesh on 03rd Feb, 2023**



**Meeting with Deputy Chief Medical Officer,
Gorakhpur, Uttar Pradesh on 04th Feb, 2023**

3.7 Adoption Awareness Month 2022 & Parent's Meet:

Every year, the month of November is celebrated as Adoption Awareness month and for the year 2022; the theme was decided as the '**Promotion of Legal Adoption**'. During this month, CARA spread awareness about legal adoption.

Like previous year, CARA organised Adoptive Families and Prospective Adoptive Families Meet to provide a platform to prospective parents and adoptive parents to share their experiences with the one- another. A list of all such meets held in the year 2022 is listed below:

S.no.	Date	State
1	19/11/2022	Bengaluru, Karnataka
2	20/11/2022	Mumbai, Maharashtra
3	25/11/2022	UT of Dadra Nagar Haveli and Daman & Diu
4	26/11/2022	Raipur, Chhattisgarh
5	26/11/ 2022	Thiruvananthapuram, Kerala
6	26/11/ 2022	Guntur, Andhra Pradesh
7	30/11/2022	Bhopal, Madhya Pradesh



**Adoptive and Prospective Adoptive Parents Meet and Promotion of Legal Adoption Meet held in
Thiruvananthapuram, Kerala on 26th November, 2022**



Adoptive Parents and Prospective Adoptive Parents Meet held in Mumbai, Maharashtra on 20th November, 2022



3.8 Hindi Pakhwada 2022:

Hindi Pakhwada was organized from 15th to 30th September, 2022. Various events like Hindi Nibandh Lekhan, Hindi

Saamaany Gyaanevan Rajabhasha Vyavahaar Partiyogita, Hindi Slogan Lekhan, Hindi Tippetan Aalekhan, were organized during "Hindi Pakhwada 2022".



3.9 Inspection by the First Sub-Committee of the Parliamentary Official Language Committee:

The First Sub-Committee of the Parliamentary Committee on Official



Language on 24.08.2022 at the Gazetted Officers Mess of the Central Adoption Resource Authority (CARA), was held in Civil Lines, Delhi. The committee found the performance of CARA as satisfactory



3.10 Observance of Vigilance Awareness Week-2022:

The vigilance Awareness Week-2022 was celebrated in the month of Oct-Nov. During

the Vigilance Awareness Week-2021 CARA's officers and Staff also took online pledge on CVC site.



3.11 Swachhta Pakhwara 2022:

Swachhta Pakhwara was observed from 1st to 15th March, 2023 in CARA with full zeal. Cleanliness all premises of CARA.

Awareness of Swachhta among outsource employees of CARA, Debate among of all staff regarding swachhta, Inspection and Get-together were conducted in CARA during Swachhta Pakhwara.



Statutory Compliances

4.1 Compliance of the Right to Information (RTI) Act, 2005

4.1.1 During the year 2022-23, CARA has received a total number of 312 online/offline RTI applications (direct/transferred cases). Out of 312 RTI Applications, CPIOs of CARA have responded and given replies of 293 RTI Applications (disposed/transferred – including RTIs transferred by NO of CARA) during the year 2022-23.

4.1.2 CARA also received a total number of 20 online/offline RTI First Appeal Applications and the First Appellate Authorities (Admn and Prog) have responded all the 20 RTI First Appeal Applications within time frame during the year 2022-23.

4.1.3 Quarter-wise Details of RTI Applications and RTI First Appeal Applications are as under:-

RTI Applications:

Quarter	No. of online/offline RTI Applications (Direct/ Transferred cases) received	No. of online/offline RTI Applications Disposed/ Transferred	No. of online/offline RTI Applications pending which was carried forward to next qtr.
1 st Qtr	100*	89	11
2 nd Qtr	100	85	26
3 rd Qtr	64	75	15
4 th Qtr	48	44	19
Total	312	293	-

* 22 pending RTIs of previous quarter of previous year.

RTI First Appeal Applications:

Quarter	No. of online/offline RTI First Appeal Applications (Direct/Transferred cases) received	No. of online/offline RTI First Appeal Applications Disposed/ Transferred	No. of online/offline RTI First Appeal Applications pending which was carried forward to next qtr.
1 st Qtr	07	06	0
2 nd Qtr	06	07	0
3 rd Qtr	04	04	0
4 th Qtr	03	03	0
Total	20	20	-

4.2 Grievance Management

Details of grievance received through

various means and responses thereto during the period of report:-

Type of Grievance/query	Total number of grievance/queries received	Total number of grievance/queries responded
PMO PG/CP GRAM	67	69*
Grievance Appeals	5489	5472

*2 previously received PMOPG were disposed off during this period

4.3 Information on Sexual Harassment of Women at Workplace

No fresh complaint has been received before the Committee.

4.4 Information on persons with Disabilities at Workplace

Information pertaining for persons with disabilities at workplace is Nil.



Database

5.1 Adoption Data (Consolidated) during last three years:

Adoption	2020-2021	2021-2022	2022-2023
In-country	3142	2991	3010
Inter-country	417	414	431

5.2 Details of State & Gender-wise Adoption Data (In-country & Inter-country) for the year 2022-2023

Sr.No.	State/UT	In-Country			Inter-Country		
		Male	Female	Total	Male	Female	Total
1	Andaman and Nicobar Island	0	1	1	0	0	0
2	Andhra Pradesh	39	50	89	3	7	10
3	Arunachal Pradesh	4	3	7	1	0	1
4	Assam	40	47	87	3	3	6
5	Bihar	40	71	111	4	14	18
6	Chandigarh	1	7	8	2	0	2
7	Chhattisgarh	43	44	87	7	2	9
8	Dadra and Nagar Haveli, and Daman and Diu	1	0	1	0	0	0
9	Delhi	27	49	76	6	12	18
10	Goa	5	5	10	0	1	1
11	Gujarat	38	52	90	9	9	18
12	Haryana	16	35	51	4	7	11
13	Himachal Pradesh	2	5	7	0	0	0
14	Jammu and Kashmir	3	2	5	0	0	0
15	Jharkhand	37	45	82	4	5	9
16	Karnataka	78	110	188	20	15	35

17	Kerala	58	43	101	8	5	13
18	Ladakh	0	0	0	0	0	0
19	Lakshadweep	0	0	0	0	0	0
20	Madhya Pradesh	70	69	139	5	3	8
21	Maharashtra	232	250	482	38	44	82
22	Manipur	4	0	4	0	0	0
23	Meghalaya	13	20	33	0	0	0
24	Mizoram	17	19	36	0	1	1
25	Nagaland	2	5	7	1	2	3
26	Odisha	73	90	163	9	16	25
27	Pondicherry	7	3	10	0	0	0
28	Punjab	08	34	42	11	19	30
29	Rajasthan	47	56	103	7	9	16
30	Sikkim	21	23	44	0	0	0
31	Tamil Nadu	146	197	343	13	16	29
32	Telangana	60	129	189	17	19	36
33	Tripura	4	6	10	0	0	0
34	Uttar Pradesh	70	139	209	3	13	16
35	Uttarakhand	13	17	30	1	4	5
36	West Bengal	67	98	165	11	18	29
	Total	1286	1724	3010	187	244	431

5.3 Details of Country wise & Gender-wise Adoption Data of OAS children by Inter-country PAPs (OCI + Foreigner) for the year 2022-2023:

S.No	Country	Male	Female	Total
1.	Australia	1	1	2
2.	Canada	7	10	17
3.	Denmark	1	0	1
4.	Finland	6	2	8
5.	France	0	4	4

6.	Ireland	1	0	1
7.	Italy	61	39	100
8.	Malta	10	11	21
9.	Mauritius	2	1	3
10.	New Zealand	0	2	2
11.	South Africa	0	1	1
12.	Spain	12	17	29
13.	Sweden	2	3	5
14.	U.K.	5	4	9
15.	UAE	2	0	2
16.	USA	54	110	164
	Total	164	205	369

5.4 Category wise Details of In-country Adoption :-

Orphan, Abandoned and Surrendered Adoption	Relative Adoption	Step Adoption
3204	182	39

5.5 Category wise Details of Inter-country Adoption:-

Orphan, Abandoned and Surrendered Adoption	Relative Adoption
369	14

5.6 Pre-approval letters issued in cases of In-Country relative and step adoptions (w.e.f from April 2022- March 2023)

S.No.	Name of the State	No. of Letters
1.	Andaman and Nicobar Islands	03
2.	Andhra Pradesh	04
3.	Delhi	12
4.	Goa	01
5.	Gujarat	04
6.	Haryana	03
7.	Karnataka	01
8.	Madhya Pradesh	12
9.	Maharashtra	74
10.	Punjab	03
11.	Rajasthan	02
12.	Tamil Nadu	03
13.	Telangana	09
14.	Uttar Pradesh	04
15.	West Bengal	01
	Total	136

5.7 Pre-approval letters issued in cases of Inter-Country relative adoptions (w.e.f from April 2022- March 2023)

S.No.	Name of the State	No. of Letters
1.	Chandigarh	01
2.	Andhra Pradesh	02
3.	Telangana	04
4.	Maharashtra	01
5.	Punjab	01
6.	Kerala	01
	Total	10

5.8 Cases of Inter-country Adoption scrutinised (2022-2023)

Number of application scrutinised and approved	320
Number of scrutiny application not approved	08

5.9 Cases of In-country Home Studies conducted (2022-2023)

Total of 8031 Home Study reports were conducted during the financial year 2022-2023. This includes fresh Home Study Reports as well as revalidated Home Study Reports.



Annexures

Appendix- A

State-wise Number of District Child Protection Units (DCPUs) Registered on CARINGS :

Sr. No	State	No. of DCPUs registered
1	Andaman And Nicobar Islands	3
2	Andhra Pradesh	13
3	Arunachal Pradesh	22
4	Assam	31
5	Bihar	38
6	Chandigarh	1
7	Chhattisgarh	28
8	Delhi	10
9	Goa	2
10	Gujarat	33
11	Haryana	22
12	Himachal Pradesh	12
13	Jammu and Kashmir	20
14	Jharkhand	24
15	Karnataka	30
16	Kerala	14
17	Ladakh	0
18	Lakshadweep	0
19	Madhya Pradesh	53

20	Maharashtra	74
21	Manipur	9
22	Meghalaya	11
23	Mizoram	11
24	Nagaland	11
25	Odisha	30
26	Puducherry	2
27	Punjab	23
28	Rajasthan	36
29	Sikkim	4
30	Tamil Nadu	38
31	Telangana	33
32	Dadra & Nagar Haveli And Daman And Diu	3
33	Tripura	9
34	Uttar Pradesh	85
35	Uttarakhand	11
36	West Bengal	23
Total		769

(Source: CARINGS)

Appendix- B**State-wise Number of Specialised Adoption Agencies (SAAs) Registered on CARINGS**

Sr. No	State	No. of SAAs
1	Andaman And Nicobar Islands	2
2	Andhra Pradesh	14
3	Arunachal Pradesh	2
4	Assam	20
5	Bihar	31
6	Chandigarh	1
7	Chhattisgarh	13
8	Delhi	12
9	Goa	2
10	Gujarat	16
11	Haryana	7
12	Himachal Pradesh	1
13	Jammu and Kashmir	12
14	Jharkhand	12
15	Karnataka	38
16	Kerala	19
17	Ladakh	1
18	Lakshadweep	0
19	Madhya Pradesh	35
20	Maharashtra	55
21	Manipur	9
22	Meghalaya	6

23	Mizoram	6
24	Nagaland	4
25	Odisha	34
26	Puducherry	2
27	Punjab	10
28	Rajasthan	35
29	Sikkim	3
30	Tamil Nadu	26
31	Telangana	13
32	Dadra & Nagar Haveli And Daman And Diu	1
33	Tripura	9
34	Uttar Pradesh	23
35	Uttarakhand	7
36	West Bengal	30
Total		511

Appendix- C

Authorized Foreign Adoption Agencies (AFAAs)

S.No.	Name of Country	No. of AFAAs
1.	Belgium	3
2.	Canada	3
3.	Denmark	1
4.	Finland	1
5.	France	5
6.	Hong Kong	1
7.	Italy	12
8.	Luxembourg	1
9.	Malta	3
10.	New Zealand	1
11.	Spain	4
12.	Sweden	2
13.	Switzerland	1
14.	U.K	1
15.	USA	10
Total		49

Appendix- D

Copies of Important Circulars and Advisories issued by CARA/MWCD to various Stakeholders

- 1- Quality of Child Study Report (CSR) & Medical Examination Report (MER)
- 2- Registration of cases of single PAPs having a live-in partner in a long time relationship and not married
- 3- Installing cradle signage by Specialised Adoption Agencies in appropriate places.
- 4- Procedure to be followed in adoption cases to be transferred to District Magistrate (DM)
- 5- Classification of Children having Special Needs
- 6- OM on new CARINGS application for the District Magistrate (DM), Chief Medical Officer (CMO) of the district, and for inter-country adoption under HAMA.
- 7- Issue of pre-approval letter in case of Relative/Step child adoption
- 8- Strict adherence to Regulation 39 of Adoption Regulations, 2022
- 9- Uploading of Adoption Orders in cases of In-country Relative/Step child adoption.
- 10- Adoption of children having temporary special needs
- 11- Quality of Child Study Report (CSR) & Medical Examination Report (MER)
- 12- As per Regulation 5(7) of the Adoption Regulations 2022, couples with two or more children shall only be considered for special needs children as specified in clause (25) of regulation 2, and hard-to-place children as stated in clause (13) of regulation 2 unless they are relatives or step-children.



Appendix- E



Central Adoption Resource Authority
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 (A Statutory Body of Ministry of Women & Child Development, Government of India)
 (भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....CARA-MISC/61/2022

दिनांक /Date 1./04./2022

OFFICE MEMORENDUM**Subject: Quality of Child Study Report (CSR) & Medical Examination Report (MER)**

This has reference to Schedule IV of the Adoption Regulations, 2017, which stipulates medical tests to be conducted for children admitted in the child care institutions. However, it has come to the notice of the authority that in many cases the CSR and MER uploaded by the specialised adoption agencies are incomplete, erratic and blurred.

2. In order to address these flaws, all the specialised adoption agencies in the country are advised to follow the following instructions:

- a. The in-charge of specialised adoption agency must ensure that the child has completed all of the appropriate examinations stated in Schedule IV of the Adoption Regulations, 2017.
- b. All medical reports and supporting papers should be attached with the Medical Examination Report (MER) of the child before uploading them on CARINGS.
- c. In the scanned paper, the MER should be clearly visible. A total of 2 MB is more than enough space for documents to be uploaded without being compressed.
- d. The stamp of the examinee physician, should include the doctor's name, title, and registration number, contact number and should be clearly visible.
- e. The most recent photograph of the child should be used.
- f. As soon as the child is matched with the PAPs, the same should be updated on the CARINGS, so that the child is not referred to another waiting PAPs.

3. The above may be adhered to without fail.

(Dr. Jagannath Pati)
 Director (P) I/C
 CARA

To,
 Specialised Adoption Agencies (SAAs)
 District Child Protection Units (DCPUs)
 State Adoption Resource Agencies (SARAs)



सत्यमेव जयते

Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....

दिनांक/Date.....

FileNo.CARAICA013/1/2022Administration

Date: 16.06.2022

Office Memorandum

Sub: Registration of cases of single PAPs having a live-in partner in a long time relationship and not married- reg.

It has been noticed from Home study Reports (HSRs) that some single PAPs registered with CARA for the adoption process are in relationship with their live-in partner.

2. The cases of single PAPs engaged in live-in relationship have been discussed in the Steering Committee of Central Adoption Resource Authority (CARA) during its 31st Meeting held on 18th April, 2022. It has been decided to go with the earlier decision of 14th Steering Committee Meeting held on 10th May, 2018 that the cases of single PAP in a live-in relationship with a partner will not be considered eligible to adopt a child and their registration from concerned agencies/authorities will not be considered for approval.

3. The decision has been taken in line with Regulation 5(3) of the Adoption Regulations, 2017. The authority would like the children to be placed only with the stable family and single applicant in a live-in relationship cannot be considered as stable family.

4. All concerned are requested to ensure status of live-in relationship of single PAPs while conducting their Home Study Report (HSR).

(Dr. Jagannath Pati)
Director (Prog.)-CARA

Copy for information & necessary action:

1. All Authorized Foreign Adoption Agencies (AFAAs)/ Central Authorities (CAs)/ Indian Diplomatic Mission (IDMs) & Government Departments
2. All Specialised Adoption Agencies (SAAs)/State Adoption Resource Agencies (SARAs)/District Child Protection Units (DCPUs)

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सत्यमेव जयते

Central Adoption Resource Authority
केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
 (A Statutory Body of Ministry of Women & Child Development, Government of India)
 (भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....CARA-MISC/100/2021

Date: 7th September, 2022. दिनांक /Date.....

Office Memorandum

Subject: Installing cradle signage by Specialised Adoption Agencies in appropriate places.

All children deserve a healthy and protected environment and have the right to live with dignity. To secure the welfare of infants and young children, it is crucial to ensure safe abandonment of such children as the importance of their safety cannot be compromised.

2. Safe abandonment can benefit the child most as it would protect the new-born against any possible harm or abuse caused to the child when they are thrown in an inhuman manner - thrash, garbage, bushes, waste bins, roadside, etc. and it also prevents women from harming their babies. The new-borns are exposed to extreme temperatures, rains, insect bites, injuries etc. and this impacts their overall health and wellbeing until they receive a help.

3. Adoption Regulations stipulate that the Specialized Adoption Agency is required to set up at its own home to receive abandoned children and may set up cradle baby points at primary health care centers, hospitals, nursing homes, short-stay and Swadhar Homes for Women.

4. In order to provide guidance to biological parent/s to safely abandon such children, it has been decided that cradle signage shall made mandatory for display at various places. It should be promoted actively by the govt. machineries so that even if people want to abandon their kids they drop them atleast to a place where they could receive basic primary care.

5. In view of the above, all SAAs are directed to setup cradles and signage to cradles in collaboration with the district authorities at various places considered most appropriate to receive such children. This signage may be similar to signage of hospital or pharmacy store which is visible from a distance 24/7 and 365 days.

(Tripti Gurha)
 Joint Secretary, MWCD and CEO CARA

Specialised Adoption Agencies

Copy to:

1. State Adoption Resource Agencies
2. District Child Protection Agencies

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सं./No.....

दिनांक/ Date.....

File No. CARA-MISC/157/2022

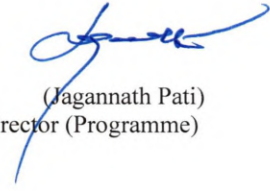
Dated:06/10/2022

Subject: Procedure to be followed in adoption cases to be transferred to District Magistrate (DM)

As per Regulation 13 of Adoption Regulations, 2022, detailed procedure has been laid down for Adoption Order to be obtained from the District Magistrate (DM). However, there seems to be some confusion among stakeholders about pendency of adoption cases in the court to be transferred to DM of the respective District.

2. Based on the letter issued on 12-09-2022 to Chief Secretaries by Secretary MWCD and further on 27-09-2022 by Joint Secretary MWCD and CEO CARA, necessary instructions have been passed to State Governments including DMs to handle pending adoption cases. However, the following clarifications may be noted:

- a. In Individual cases, where the cases are yet to be transferred from the court to the DM, the specialised adoption agency may withdraw the petition from the court and submit to the District Magistrate through District Child Protection Unit. Wherever required, the LPO of the DCPU may be contacted for assistance.
- b. On receiving the adoption application duly filled in by the SAA, the DCPU shall scrutinise the application within the stipulated time as provided in the Adoption Regulations, 2022.
- c. The scrutinised adoption application shall be submitted to the DM by the DCPU to obtain adoption order in the given format.
- d. Wherever delay is noticed at the level of DM, SARA/ CARA may be intimated for the same.


(Jagannath Pati)
Director (Programme)

All SAAs/DCPUs/SARAs

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Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

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सं./No.....CARA-SC1011/207/2022-Administartion

दिनांक /Date.1./10./2022

Subject: Classification of Children having Special Needs

The Chief Medical Officer (CMO) of the district is now responsible for classifying the child as normal or having special needs in accordance with the Adoption Regulations, 2022, which were notified by the Government of India on September 23, 2022.

2. Regulation 37 of the Adoption Regulations, 2022 prescribes in detail, the duties/responsibilities assigned to CMO of the district. The CMO of the district is required to declare the health status of the child as normal or having special needs as per Schedule XVIII and Schedule III (Part-E) within a period of fifteen days and also encourage treatment of such children under various schemes of the Government.

3. Therefore, the status of all children, who are already uploaded on Special Need Portal should be evaluated and updated by CMO of your district for proper categorization as a Special Need child at the earliest.

4. In cases of linked children residing in CCIs, the DCPUs may make take precaution for identification of such children before uploading their CSR, MER & LFA. A copy of the Adoption Regulations 2022 may be retrieved from www.cara.nic.in.

(Jagannath Pati)
Director (Programme)

All SAAs/CCIs/DCPUs/SARAs

Copies enclosed: 1. Schedule XVIII of the Adoption Regulations, 2022
2. Schedule III of the Adoption Regulations, 2022

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SCHEDULE XVIII

[See regulations 2 (25), 8 (2), 36(9), 37, 51(4)]

CLASSIFICATION OF SPECIAL NEEDS CHILDREN FOR THE PURPOSE OF ADOPTION [TO BE CONSIDERED AS PER THE SCHEDULE PROVIDED IN THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016 AND AS PER PART E OF THE SCHEDULE-III]**1. Physical disability**

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including.—

- (a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—
- (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
 - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - (iii) extreme physical deformity as well as advanced age which prevents him or her from undertaking any gainful occupation, and the expression —leprosy cured shall construed accordingly;
- (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
- (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
- (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
- (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. Visual impairment

- (a) "blindness" means a condition where a person has any of the following conditions, after best correction—
- (i) total absence of sight; or
 - (ii) visual acuity less than 3 or 6 or less than 10 or 200 (Snellen) in the better eye with best possible correction; or
 - (iii) limitation of the field of vision subtending an angle of less than 10 degree.
- (b) "low-vision" means a condition where a person has any of the following conditions, namely:—
- (i) visual acuity not exceeding 6 or 18 or less than 20 or 60 upto 3 or 6 or upto 10 or 200 (Snellen) in the better eye with best possible corrections; or
 - (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment—

- (a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. “Speech and language disability” means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

(a) “specific learning disabilities” means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and include such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) “autism spectrum disorder” means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour

“Mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

(a) Disability caused due to chronic neurological conditions, such as—

(i) “multiple sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) “parkinson's disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

(i) “haemophilia” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

(ii) “thalassemia” means a group of inherited disorders characterised by reduced amounts of haemoglobin;

(iii) “sickle cell disease” means a haemolytic disorder characterised by chronic anaemia, painful events, and various complications due to associated tissue and organ damage; “haemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

4. Multiple Disabilities (more than one of the above specified disabilities) including deafblindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

5. Any other category as may be notified by the Central Government.

6. Exact nature of special needs of the child concerned to be examined by the Chief Medical Officer of the District in the light of Schedule III (Part E)

SCHEDULE III

[See regulations 2(16), 2(25), 6(15), 7(18), 8(2), 36(9), 37, 51(4), 61(5)(a) and 61(6)(a)]

MEDICAL EXAMINATION REPORT AND CLASSIFICATION OF SPECIAL NEEDS OF THE CHILD

[Part-A may be filled by the social worker, counsellor or the staff nurse of the Specialised Adoption Agency or the Superintendent of the Child Care Institution as the case may be. If any information is not available, please state "Not Available". A paediatrician should be consulted if the child is under the age of one year. In case any child is found to have special needs as provided in the Schedule XVIII and Part E of the Medical Examination Report, the visiting doctor has to refer the case to Chief Medical Officer of the district.]

Registration No. of the Child on the Designated Portal:

Health Status: Normal or Special Needs

Date of Admission: . . .

Name of the Specialised Adoption Agency:

Name of the Child Care Institution:

Disclaimer-

Thalassemia carriers and sickle cell trait: Children with carrier state of Thalassemia are asymptomatic. Similarly children with thalassemia minor shall rarely require blood transfusion. Children with sickle cell trait do not have haematological abnormalities and sickling of RBCs may rarely occur only when exposed to high altitude and low oxygen pressure (Guidelines for assessment of Disability by Union Ministry of Social Justice and Empowerment, 2018, section 29.6 and 37.3).

High risk infants and children: Children with history of perinatal adverse events like birth asphyxia, neonatal hyperbilirubinemia, neonatal sepsis, hypoglycaemia, complications associated with preterm delivery like respiratory distress syndrome, intraventricular haemorrhage etc., are at risk for developing subsequent delay in attainment of developmental milestones, epilepsy, neuromotor impairment and behavioural abnormalities. Hence, these children need detailed neurodevelopmental evaluation for proper diagnosis and holistic management.

Hepatitis B: The clinical course of Hepatitis B virus infection is diverse among individuals with different host genome, viral strains, and host-viral interactions. The earlier the HBV acquisition age is, the more likely the lifelong infection results. The perinatal infection constitutes 90% of chronic HBV infection in early childhood. Minority (10%) of chronic HBV infected subjects shall have HBsAg seroconversion, and get rid of chronic infected status. Majority of such patients may be clinically asymptomatic with normal Alanine Aminotransferase (ALT) levels but with high viral loads, and presence of HBeAg. In majority of the patients, HBeAg seroconversion to its antibody (Anti-HBe) occurs during or after the adolescent stage, indicating decrement of active viral replication and hepatitis activity. Delayed HBeAg seroconversion with persistently high viremia. After the 4 decade of life indicates a higher risk of developing liver cirrhosis and hepatocellular carcinoma. Up to 10-25% of chronic HBV infected adult subjects may suffer from HBeAg negative hepatitis flare after HBeAg seroconversion, especially in those who experience late HBeAg Seroconversion and are associated with increased lifelong risk of liver cirrhosis and HCC.

Hepatitis C: Although HCV infections acquired during infancy are more likely to spontaneously resolve than those acquired as an adult, still about 80% remain chronically infected. Children who remained HCV RNA PCR positive during and after one year of age had a lower likelihood of clearance. As in adults with chronic HCV, fibrosis of the liver in paediatric patients tends to increase with age suggesting slow progressive histologic injury although at a slower pace. Progression to cirrhosis in childhood is extremely rare.

HIV: All HIV exposed infants should undergo HIV DNA PCR in Dried blood spot (DBS). If DBS is positive for HIV, then the test is to be repeated in whole blood. In six to eighteen months old children, HIV antibody testing by ELISA followed by DBS testing for HIV and if found to be positive, and then DNA PCR in whole blood HIV antibody testing is confirmatory after eighteen months (NACO guidelines, 2-16).

Part A- General Information

[A duly registered Special Adoption Agency should complete Part A. If any information is not available, please state "Not Available".]

1. Name Of the Child:
2. Sex :
3. Date Of Birth :
4. Place Of Birth :
5. Nationality :
6. Name of the Present Institution : Placed since :
7. Weight at Birth (Kgs) :
8. Current Weight (Kgs) :
9. Head Circumference (cm):
10. Current Head Circumference (cm) :
11. Length at Birth (cm):
12. Current Length (cm) :
13. Was the Pregnancy and Delivery normal?
14. APGAR Score, if applicable :
15. Attach Neuroimaging :
16. Where has the child been staying before admission? :
 - a. With the Mother: From To
 - b. With relatives: From To
 - c. In private care: From To
 - d. In institution or hospital: From To

(Please state the name of the institution or institutions concerned)

Note: In case of new born children, refer to Medical Test for different age groups provided in the **Schedule IV.**

Social worker or counsellor or
The staff nurse of the Specialised Adoption Agency or
The Superintendent of the Child Care Institution
[Name and designation of the staff ,
date with signature]

Part B - Medical Details

[A duly registered physician should complete the Part B. If any information is not available, please state "Not Available". If the child is below 1 year, the child should be examined by Paediatrician. Medical Test for different age groups as provided in the Schedule IV of Regulations must be available.]

1. Has the Child had any disease during the past? Yes or No or Do not Know

a)Disease:

b)Age at the time of diagnosis (Months):

c)Remarks (any Complications):

2. Has the Child been vaccinated against any of the Following Disease? :

Yes or No or Do not know

Immunisation Details:

Tuberculosis (BCG)	Date of immunisation
Diphtheria	Date of immunisation
Tetanus	Date of immunisation
Whooping Cough	Date of immunisation
Poliomyelitis	Date of immunisation
Hepatitis A	Date of immunisation
Hepatitis B	Date of immunisation
MMR(Measles)	Date of immunisation

3. Description of Mental Development, Behaviour and Skill of the Child (if Possible).

i	Visual	When was the child able to fix?
ii	Aural	When was the child able to turn head to Sounds?
iii	Motor	When was the child able to sit by self? When was the child able to stand with support? When was the child able to walk without support?
iv	Language	When did the child start to speak monosyllables? When did the child start to say single words? When did the child start to speak sentences?
v	Contact	When did the child start to smile? How does the child communicate with adult and Other children? How does the child react towards strangers?
vi	Emotional	How does the child show emotions (anger, uneasiness,

disappointment, joy)?

Part C- Medical Examination Details

[A duly registered physician should complete the Part C. If any information is not available, please state “Not Available”.]

1. Date of Medical Examination
2. Colour of Hair:
3. Colour of Eyes:
4. Colour of Skin:
5. Based on complete clinical examination of the child, I have observed the following evidence of disease, impairment or abnormalities (in case applicable).
 - (a) Head (Form of Skull; Hydrocephalus; Craniotabes; Any Other; No Disease, Impairment or Abnormalities):
 - (b) Mouth and Pharynx (Harelip or Cleft Palate, Teeth; Any Other ; No Disease, Impairment or Abnormalities):
 - (c) Eyes (Vision; Strabismus; Infections; Any Other; No Disease, Impairment or Abnormalities):
 - (d) Ears(Infections; Discharge; Reduced Hearing; Any Other; Deformity No Disease, Impairment or Abnormalities):
 - (e) Hearing Screening - At least one of these test is mandatory:-
 - a) Otoacoustic emissions (OAE):
 - b) Brainstem evoked response audiometry (BERA):
 - (f) Any Dysmorphic face? If yes, describe.
 - (g) Organs of the chest (Heart, Lungs, Any Other, No Disease, Impairment or Abnormalities):
 - (h) Lymphatic Glands (Adenitis: Any Other; No Disease, Impairment or Abnormalities):
 - (i) Abdomen (Hernia; Liver; Spleen; Any Other; No Disease, Impairment or Abnormalities):
 - (j) Genitals (Hypospadias; Testis Retention; Any Other; No Disease, Impairment or Abnormalities):
 - (k) Neurodevelopmental Disorder (Meningitis; Encephalitis; Epilepsy; Cerebral Palsy; Any Other; No Disease, Impairment or Abnormalities):
 - (l) Spinal Column (Kyphosis; Scoliosis; Any Other; No Disease, Impairment or Abnormalities):
 - (m) Extremities (Pes equines; Valgus; Pescalcaneovarus; Flexation of the Hip, Spasticity; Paresis; Any Other; No Disease, Impairment or Abnormalities):
 - (n) Skin (**Eczema; Infections; Parasites;** Any Other; No Disease, Impairment or Abnormalities):
 - (o) Any Other:
6. Tests
 - (a) Any Symptoms of Tuberculosis?
Result of Tuberculosis test made (date and year): Positive or Negative or Not done
 - (b) Any Symptoms of Hepatitis B?
Result of Test for Hbs Ag: Positive or Negative or Not done
Result of Test for Anti-HBs: Positive or Negative or Not done
Result of Test for HBeAg: Positive or Negative or Not done
Result of Test for Anti-HBe: Positive or Negative or Not done

- (c) Any Symptoms of Syphilis? Result of syphilis reaction made (date and year): Positive or Negative or Not done
Result of VDRL Test:
Note:
- (d) Any History of Jaundice and Blood Transfusion?
Result of HbSAg Test (date and year)
If Positive, whether specialist consultation taken? (Yes or no, date and year); and further tests or treatment undertaken (attach a copy of the documents)
7. Mandatory Test or Evaluation Reports (Provided in the **Schedule IV** of Regulations). If any of these screening tests is abnormal, further confirmatory tests and specialists opinion shall be mandatory.
- (a) HIV
- (b) Does the Urine Contain:
- i. Sugar
 - ii. Albumen
 - iii. Phenyl Ketone
- (c) Stools (diarrhoea, constipation)
Examination for Parasites: Positive or Negative or Not done
- (d) Is there any developmental delay or regression or neurobehavioral or neurodevelopmental disorders?
- (e) Give description of the developmental status and activities of daily living of the child.
- (f) Any Additional Comments?

Note:

Refer to Age one to three years and more than three years of Medical Test as provided in the Schedule IV.

Part D- Developmental Milestones Detail

[A duly registered physician should complete the Part D. If any information is not available, please state "Not Available". Wherever required, assistance may be taken from a special educator, psychologist, physiotherapist, speech therapist and the social worker concerning the psychological and social circumstances of the child.]

Please Check on each of the following: -

1. **Activity with Toys (age appropriate as applicable):**
 - (a) The child's Eyes follow rattles or toys that are moved in front of the child.
 - (b) The child holds on to a rattle.
 - (c) The child plays with rattle (putting it in mouth, shaking it, moving it from one hand to other).
 - (d) The child put cubes on top of each other.
 - (e) The child plays purposely with toys, pushes cars, puts doll to bed, feeds doll, etc.).
 - (f) The child engages in role play with toys with other children.
 - (g) The child draws faces, human beings or animal with distinct features.
 - (h) The child co-operates in structured games with other children: ball games, card games, etc.
 - (i) The child likes to play more with inanimate objects other than toys.
2. **Vocalisation or Language Development (age appropriate as applicable):**
 - (a) The child vocalises in contact with care giver.
 - (b) The child repeats different vowel-consonant combinations (ba-ba, da-da, ma-ma, etc).

- (c) The child uses single word to communicate.
- (d) The child speaks in sentences.
- (e) The child understands prepositions as: on top of, under, behind, etc.
- (f) The child uses prepositions as: on top of, under, behind, etc.
- (g) The child speaks in past tense.
- (h) The child writes their own name.
- (i) The child reads simple words.
- (j) The child repeats same word or phrase again and again.
- (k) Any other observation.

3. Motor Development (age appropriate as applicable):

- (a) The child turns from back to stomach from age:
- (b) The child sits without support from age:
- (c) The child crawls or moves forward from age:
- (d) The child walks with support of furniture from age:
- (e) The child walks alone from age:
- (f) The child climbs up and down stairs with support from age:
- (g) The child climbs up and down stairs without support from age:

4. Contact with Adults (age appropriate as applicable):

- (a) The child smiles in contact with a known caregiver.
- (b) The child is easily soothed when held by a known caregiver.
- (c) The child cries or follows known caregiver when caregiver leaves the room.
- (d) The child actively seeks known caregiver when he or she is upset or has hurt themselves.
- (e) The child seeks physical contact with all adults that come into the ward.
- (f) The child communicates their feeling in words to caregivers.

5. Contact with other children (age appropriate as applicable):

- (a) The child shows interest in other children by looking or smiling at their activity.
- (b) The child enjoys playing besides other children.
- (c) The child engages actively in activities with other children.
- (d) The child prefers to stay alone most of the time.

6. General Level of Activity:

1. Active 2. Overactive 3. Not Very Active

7. General Mood:

- (a) Sober
- (b) Emotionally indifferent
- (c) Fussy, difficult to soothe
- (d) Happy, content

8. Overall Observation of the child. :

9. Health status of the child :

- (a) If Normal, submit the report
 (b) In case the child needs further investigation, refer the case to the CMO

Signature of the Examinee Physician
 Designation and Registration No.
 Stamp
 Date

Acceptance of Medical Examination Report by Prospective Adoptive Parents

We have read and understood the contents of the Medical Examination Report and are willing to accept _____ as our adoptive child.

(Signature of the male applicant)

(Signature of the female applicant)

(Name of the male applicant)

(Name of the female applicant)

Date:

Date:

Place:

Place:

Part E – Special Needs Condition

[Chief Medical Officer of the district shall complete the Part E maximum within a period of fifteen days. If any information is not available, please state “Not Available”. In case of child below one year, it should be examined and reported by a paediatrician of the district hospital which should be countersigned by Chief Medical Officer of the district. Children having deficiencies which are curable and treatable shall be given treatment for the same and the child shall accordingly be not included in the category of child with special needs. Details of classification of children having special needs are placed below:]

Does the child fall under any of these conditions?[Please mark ✓ where applicable]

1. Infants (birth to 12 months) Requiring Observation:

Infant with history of adverse perinatal events; e.g. birth asphyxia, neonatal jaundice, neonatal sepsis, low blood sugar, complication associated with preterm delivery and very low birth weight (less than 1500gms) etc. at the risk of developing neurodevelopment disorders, neuromotor conditions, epilepsy and behavioural abnormalities. These infants need close follow up and observation for diagnosis and further management. They can have developmental delay, stiffness or looseness of body convulsions and behavioural problems. They can be mildly (mild speech delay) to severely affected.

(a) Infants with history of :

- i. Birth Asphyxia:
- ii. Neonatal Sepsis:
- iii. Pathological:
- iv. Neonatal Hypoglycemia:

(b) Very low birth weight(less than 1500gms) wherever available or weight at time of placement to SAA or:

(c) Pre-term(less than thirty two weeks) wherever available or assessable at time of placement to SAA:

Detailed hospital discharged summary (if available)

NOTE: This category 1 of Infants requiring observation may be a temporary special needs categorisation. It shall require close follow up and evaluation of the special needs status periodically especially within the 1st year of life. Many of these may become typically developing

or normal children.

2. Neuromotor Conditions:

These are abnormalities resulting from damage to the brain, spinal cord or nervous system, which result in problems related to movement and posture. These conditions range from mild to severe stiffness or looseness of one or more limb and trunk. Due to stiffness or looseness, these children may have abnormal posture and gait. They can be mildly effected (e.g. stiffness of ankle) to severely affected (e.g. nonattainment of sitting or standing or walking etc.). They may or may not be independent in carrying out activities of daily living.

- (a) Cerebral Palsy:
- (b) Muscular Dystrophy:
- (c) Hereditary or Acquired Neuropathy:
- (d) Spinal Muscular Atrophy:
- (e) Neuropaediatric report:

3. Neurodevelopmental Disorders:

These are impairment of growth and development of the brain or central nervous system. This can include developmental brain dysfunction, which can manifest as neuropsychiatric problems or problems of learning, language, non-verbal communication etc. They can be mildly affected (e.g. mild speech delay) to severely affected (e.g. nonattainment of sitting or standing or walking, severe intellectual disability, severe autism spectrum disorder etc.)

- (a) Intellectual Disability:
- (b) Learning Disability:
- (c) Autism Spectrum Disorder:
- (d) Attention deficit hyperactivity disorder:

Formal Developmental Quotient & Intelligence Quotient Report with assessment by the clinical or child psychologist:

4. Skeletal or Orthopaedic Conditions:

These include impairments caused by congenital anomalies such as absence of member, clubfoot, Impairment caused by acquired diseases such as poliomyelitis or impairment for other causes to include amputation, fractures etc.

- (a) Amputation (Partial or Complete):
- (b) Post fracture deformity:
- (c) Upload X-Ray and Orthopaedic Report:

5. Vision Impairment and eye related Conditions:

Vision impairment is a decreased ability to see to a degree that causes problems not fixable by usual means such as glasses. It ranges from mild impairment to complete blindness. Other eye related problems include squint, cataract etc. These children may or may not be independent in activities of daily living depending on severity of condition.

- (a) Blind or Low vision:
- (b) Retinal Detachment:
- (c) Squint*:
- (d) Cataract*:
- (e) Ophthalmologist Report:

6. Hearing Impairment and speech and language:

Hearing impairment is a partial or total inability to hear. Speech and language conditions shall include speech dysfunction or dysphasia, severe stammering etc. These children may or may not be independent in activities of daily living depending on severity of condition.

- (a) Deaf or Hearing impairment or Hard of hearing :
- (b) Speech dysfunction or dysphasia:
- (c) Severe Stammering:
- (d) Speech therapy report:
- (e) ENT Report:

7. Birth Defects:

This category includes babies born with a part of the body that is missing or malformed. This includes a range of defects like skin, soft tissue, bone, cardiac etc. These may or may not be required intervention based on organ involved.

- (a) Ambiguous genitalia:
- (b) Undescended Testis:
- (c) Single Kidney:
- (d) Congenial Heart Defects:
- (e) Fetal Alcohol Syndrome:
- (f) Cleft lip or palate or both*
- (g) Pierre Robin Syndrome:
- (h) Hernia*:
- (i) Congenial Dislocation of Hip:
- (j) Finger or Toes Joined (syndactyly):
- (k) Disfiguring Birth Mark*:
- (l) Primary Microcephaly:
- (m) Clinical Report along the opinion of medical specialist:

8. Identical Genetic or Metabolic Conditions:

Inherit metabolic disorders are genetic conditions that result is metabolism problem. They may be treatable by dietary modifications or may require special diets.

- (a) Albinism:
- (b) Dwarfism:
- (c) Ectodermal Dysplasia:
- (d) Clinical Report along the opinion of medical specialist:

9. Blood related conditions:

Common blood related conditions include anaemia, bleeding disorders such as haemophilia etc. They require frequent blood transfusion or coagulation factor transfusion based on severity of disease.

- (a) Sickle Cell Anaemia:
- (b) Thalassemia:
- (c) Haemophilia:
- (d) Haematology Report:

10. Chronic Systemic Disorders:

These include chronic respiratory, cardiac, endocrine, gastrointestinal and neurological disorder. Due to chronicity, they may require long term or lifelong medications. Life span depends on type of underlying condition.

- (a) Respiratory Disorders:

- (i) Chronic Asthma:
- (ii) Bronchiectasis:
- Medical specialist report:
- (b) Cardiac Disorders:
 - (i) Rheumatic Heart Disease:
 - (ii) Any Other:
 - Medical specialist report:
- (c) Endocrinal Disorders:
 - (i) Diabetes Mellitus:
 - (ii) Hypo or Hyper Thyroidism:
 - Medical specialist report:
- (d) Neurological Disorders:
 - (i) Epilepsy:
 - (ii) Multiple Sclerosis:
 - (iii) Any Other:
 - Medical specialist report:
- (e) Gastrointestinal Disorders:
 - (i) Celiac Disease:
 - (ii) Inflammatory Bowel Disease:
 - Medical specialist report:
- (f) Others:
 - (i) Chronic Tonsillitis:
 - (ii) Chronic Otitis Media:
 - (iii) Any Other:
 - Medical specialist report:

11. Skin Conditions:

These includes non-infectious skin conditions like eczema, vitiligo etc. These children may need long term medication.

- (a) Burns*:
- (b) Ichthyosis:
- (c) Vitiligo:
- (d) Dermatologist Report:

12. Infectious Conditions:

These include congenial and acquired infection like Hepatitis B, Hepatitis C, HIV, Tuberculosis etc.

- (a) Congenial:
 - (i) Hepatitis B:
 - (ii) Hepatitis C:
 - (iii) HIV:
 - (iv) Tuberculosis:
 - Relevant Test Report along with opinion of medical specialist:
- (b) Acquired:

- (i) Hepatitis B:
 - (ii) Hepatitis C:
 - (iii) HIV:
 - (iv) Elephantiasis:
 - (v) Tuberculosis:
 - (vi) Leprosy (Active):
- Relevant Test Report along with opinion of medical specialist:

13. Nutritional Disorders and Deficiency States*:

These include nutrient deficiencies or excesses in the diet, malnutrition, obesity and eating disorders.

- (a) Malnutrition*:
 - (b) Obesity*:
 - (c) Eating Disorders*:
 - (d) Rickets*:
 - (e) Nutritional Anaemia*:
 - (f) Scurvy*:
- Relevant Test Report along with opinion of medical specialist:

14. Other Conditions:

These include the following.

- (a) Tumorous and Childhood Malignancies:
 - (b) Post Surgery (Colostomy, Ileostomy):
 - (c) Traumatic Injuries:
 - (d) Any Neuropsychiatric Illness:
 - (e) Any Other:
- Relevant Test Report along with opinion of medical specialist:

15. Multiple Co-existing Conditions:

In case combination of the above listed disorders or diseases are selected.

[Note- * This may be a temporary special needs categorisation. It shall require close follow up and evaluation of the special needs status periodically. Some of these may become typically developing or normal children.]

With the above profile, I conclude that the child is having special needs or not having special needs.

Signature of the Examinee CMO

Designation and Registration No.

Stamp

Date

Acceptance of Medical Examination Report by Prospective Adoptive Parents

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : असाधारण

189

We have read and understood the contents of the Medical Examination Report and are willing to accept _____ as our adoptive child.

(Signature of the male applicant)

(Name of the male applicant)

Date:

Place:

(Signature of the female applicant)

(Name of the female applicant)

Date:

Place:



Central Adoption Resource Authority केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....

दिनांक/ Date.....

File No.- E-102362/CARA-ICT/1/2022

15.11.2022

OFFICE MEMORANDUM

The following information is brought to the attention of all concerned in the light of new CARINGS application for the District Magistrate (DM), Chief Medical Officer (CMO) of the District, and for inter-country adoptions under HAMA:-

2. All SARAs are hereby required to add the Chief Medical Officer (CMO) tab seen their dashboards and register all of the States or UTs CMOs. They may also inform all DMs to login to CARINGS (<https://carings.nic.in>) using the PM Care credentials already provided to them and to choose the DM user type.
3. All DCPUs are hereby required to review adoption applications using the Adoption Order Application tab located in the left side menu before sending them to the DM concerned for issuance of adoption order. Further, DCPUs have to upload minutes of Adoption Committee and any other relevant documents before forwarding adoption application to DM after scrutiny.
4. All SAAs are hereby instructed to use Child MER & CSR tab available on top menu under Child Registration. In case the child is found to have a special need identified by their own paediatrician or doctor, the case may be forwarded to the CMO concerned to declare the health status of the child as normal or having special needs as provided in Schedule XVIII and Schedule III (Part E) of the Adoption Regulations 2022 and for further medical intervention.
5. All AFAAs, CAs and Indian Missions are informed that they may use the online registration gateway for NRI/OCI PAPs who desire to relocate child abroad after adoption as provided in Chapter VIII of the Adoption Regulations, 2022.

(Jagannath Pati)
Director (Programme)

All SARAs/ DCPUs/SAAs
All AFAAs, CAs and Indian Missions



सत्यमेव जयते

Central Adoption Resource Authority केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No..... CARA-MISC/157/2022-O/o JD (PC)

दिनांक/ Date..... 22/12/2022

OFFICE MEMORANDUM

Subject: Issue of Pre-approval letter in case of Relative/Step child adoptions

Regulation 54(6) of the Adoption Regulations 2022 mandates that, "The State Adoption Resource Agency shall further refer the case to the Authority for necessary approval following which pre-approval certificate shall be issued by the State Adoption Resource Agency as provided in the Schedule XXV".

- All SARAs are hereby informed to follow the procedure already in practice till CARINGS Portal is updated which means CARA shall be issuing Pre-approval letters instead of SARA till the online portal is active. In the meantime, all SARAs may ensure that the requisite documents are in accordance with the relevant schedules as per latest Regulations before forwarding the cases to the Authority.
- The Authority shall continue to issue Pre-approval Letters in all such cases till further order.

(Jagannath Pati)
Director (Programme), CARA

State Adoption Resource Agencies (All States/UTs)
Dist. Child Protection Units (All States/UTs)



सत्यमेव जयते

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



सं./No.....CARA-MISC/21/2023-O/o JD(TR)



दिनांक / Date 02.02.2023.....

Office Memorandum

Subject: Strict adherence to Regulation 39 of Adoption Regulations, 2022

Sir/Madam,

Central Adoption Resource Authority (CARA) is a statutory body of Ministry of Women & Child Development, Government of India. It functions as the nodal body for adoption of Indian children and is mandated to promote in-country adoption and regulate inter-country adoptions in the country.

2. Regulation 39 of Adoption Regulations, 2022 provides that "*CWC in cases where a child is willingly surrendered by the biological mother, the child being born out of non-consensual sexual relations or where cases have been registered under the Protection of Children from Sexual Offences Act or Indian Penal Code, the Child Welfare Committee is obliged to issue an order clearing the child legally free for adoption within the stipulated period within which the Dioxyribo Nucleic Acid (DNA) sample collection should be completed to avoid undue harassment to the families who adopt the children in such cases.*"

3. To avoid any hardship or harassment to adoptive parents, CWCs may be instructed to strictly follow Regulation 39 of the Adoption Regulations, 2022.

This issues with approval of competent authority.

Yours faithfully,

Dr. Jagannath Pati
Director (Programme)

State Adoption Resource Agencies (All State/ UTs)



सत्यमेव जयते

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



सं./No.....

CARA-MISC/157/2022 (E-101595)



दिनांक/Date.....

06/03/2023

OFFICE MEMORANDUM

Subject: Uploading of Adoption Orders in cases of In-country Relative/Step child adoptions

Regulation 54(9) & 55(8) of the Adoption Regulations 2022 mandate that, "The District Child Protection Unit shall obtain a certified copy of the adoption order from the District Magistrate concerned and furnish a copy of the same online to the Authority and the adoptive parents through the Designated Portal".

2. This has been observed that in cases of Relative/Step adoption, the concerned DCPUs are not uploading the adoption orders, and the pendency is shown at the level of Court/DM. State wise pendency for the past 3 years is placed at **Annexure I**.
3. All SARAs are kindly requested to take up the matter on priority basis with their respective DCPUs asking them to upload the finalised adoption orders by 17th March 2023 on the CARING's Portal.

(Jagannath Pati)
Director (Programme), CARA

CEO & member Secretary,
State Adoption Resource Agencies (All States/UTs)

Programme Manager,
State Adoption Resource Agencies (All States/UTs)

पश्चिमी खंड-8, विंग-2, द्वितीय तल, रामकृष्ण पुरम, नई दिल्ली-110066 (भारत)
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066 (India)
टोलफ्री/Tollfree: 1800-11-1311, 011-26760471, 26760472, 26760473
ई-मेल/E-mail: carahdesk.wcd@nic.in, वेबसाइट/Website: www.cara.nic.in

Annexure I

Relative Adoption

Adoption Type	<input checked="" type="radio"/> Relative Adoption <input type="radio"/> STEP Adoption	
Between Date	<input type="text" value="01/04/2020"/>	<input type="text" value="06/03/2023"/>
State	<input type="text" value="All"/>	District <input type="text" value="All"/>
Report Type	<input type="text" value="Waiting for Court Order"/>	Status <input type="text" value="All"/>
Adopted Child Gender	<input type="text" value="All"/>	
<input type="button" value="Search"/>		
Total No. of records found: 27		

[Excel Download](#)[PDF Download](#)

Sl.no	State	Total
1	Himachal Pradesh	1
2	Punjab	10
3	Chandigarh	2
4	Haryana	6
5	Delhi	10
6	Rajasthan	3
7	Uttar Pradesh	7
8	Bihar	1
9	Sikkim	25
10	Manipur	3
11	Mizoram	28
12	Meghalaya	12
13	Assam	2
14	West Bengal	12
15	Jharkhand	2
16	Chhattisgarh	2
17	Madhya Pradesh	17
18	Gujarat	6
19	Maharashtra	133
20	Andhra Pradesh	14
21	Karnataka	4
22	Goa	5
23	Kerala	5
24	Tamil Nadu	45
25	Pondicherry	2
26	Andaman and Nicobar Island	6
27	Telangana	33
Total		396

Step Adoption

Adoption Type	<input type="radio"/> Relative Adoption <input checked="" type="radio"/> STEP Adoption	
Between Date	<input type="text" value="01/04/2020"/>	<input type="text" value="06/03/2023"/>
State	<input type="text" value="All"/>	District <input type="text" value="ALL"/>
Report Type	<input type="text" value="Waiting for Court Order"/>	Status <input type="text" value="Married"/>
Adopted Child Gender	<input type="text" value="All"/>	
<input type="button" value="Search"/>		
Total No. of records found: 19		

[Excel Download](#)
[PDF Download](#)

Sl.no	State	Total
1	Punjab	8
2	Haryana	6
3	Delhi	8
4	Rajasthan	1
5	Uttar Pradesh	1
6	Sikkim	9
7	Mizoram	2
8	Assam	3
9	West Bengal	4
10	Madhya Pradesh	5
11	Gujarat	4
12	Maharashtra	18
13	Andhra Pradesh	2
14	Karnataka	3
15	Goa	2
16	Kerala	3
17	Tamil Nadu	7
18	Andaman and Nicobar Island	3
19	Telangana	5
Total		94



सत्यमेव जयते

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



सं./No.....CARA-MISC/64/2023-CARA (105550)



दिनांक / Date.....17/03/2023

OFFICE MEMORANDUM

Subject: Adoption of children having temporary special Needs

In accordance with the Adoption Regulations, 2022, notified by the Government of India on September 23, 2022, Schedule III is designated for Medical Examination Report and Classification of Special Needs of the Child. In Part 'E' of the Schedule III of Adoption Regulations, 2022, following conditions are marked as temporary special needs. Such cases require close follow up and evaluation of the special needs status periodically. Some of these special needs category may become typically developing or normal children.

- Squint
- Cataract
- Cleft lip or palate or both
- Hernia
- Disfiguring Birth Mark
- Burns
- Nutritional Disorders and Deficiency States

In accordance with this temporary special needs categorization, all State Stakeholders (SAAs and CCIs) are asked to take initiative to organize corrective surgeries/ treatment for such children before uploading their CSR, MER & LFA on CARINGS in coordination with DCPU, CMO, DM and SARA concerned. Schedule III of the Adoption Rules, 2022 may be carefully examined in this regard. A copy of the Adoption Regulations 2022 may be downloaded from CARA website(<https://cara.nic.in>).

(Jagannath Pati)
Director (Programme)

All SAAs/CCIs/DCPUs/CMOs/DMs/SARAs



सत्यमेव जयते

सं./No. E103493 CARA-LP07/14/2022

केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण Central Adoption Resource Authority

(भारत सरकार के महिला एवं बाल विकास मंत्रालय का सांविधिक निकाय)
(A Statutory Body of Ministry of Women & Child Development, Government of India)



दिनांक / Date..... 21.03.2023

कार्यालय ज्ञापन OFFICE MEMORANDUM

As per Regulation 5(7) of the Adoption Regulations 2022, couples with two or more children shall only be considered for special needs children as specified in clause (25) of Regulation 2, and hard-to-place children as stated in clause (13) of Regulation 2 unless they are relatives or step-children.

The Steering Committee of the Authority in its 34th meeting held on 15 February 2023 has taken a decision in Agenda No. 34.06 to disallow the Prospective Adoptive Parents (PAPs) already having two children to adopt a normal child. However, such PAPs shall be eligible to reserve children available on the Immediate Placement or Special Needs portal.

While the decision is being executed, all registered Prospective Adoptive Parents (PAPs) may be informed by the SARAs/DCPUs/SAs and the CAs/IDMs/AFAAs about the action taken on the aforementioned issue

डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कार्यक्रम), CARA / Director (Programme)
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर.के. पुरम
West Block-8, Wing-2, 2nd Floor, R.K. Puram
नई दिल्ली / New Delhi-110066

(डॉ जगन्नाथ पति)
(Dr. Jagannath Pati)
निदेशक (कार्यक्रम)
Director (Programme)

Copy to:

- All State Adoption Resource Agencies (SARAs), District Child Protection Units (DCPUs) and Specialised Adoption Agencies (SAAs)
- All Central Authorities (CAs), Indian Diplomatic Mission (IDMs) and Authorized Foreign Adoption Agencies (AFAAs)

पश्चिमी खंड-8, विंग-2, द्वितीय तल, रामकृष्ण पुरम, नई दिल्ली-110066 (भारत)
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066 (India)
टोलफ्री / Tollfree: 1800-11-1311, 011-26760471, 26760472, 26760473
ई-मेल / E-mail: carahdesk.wcd@nic.in, वेबसाइट / Website: www.cara.nic.in

Audit Report and Expenditure Statement

The Audit Report of CAG

in respect of Audited Accounts of
Central Adoption Resource Authority
New Delhi

For the year 2022-2023

(Ended March 31, 2023)



संगीता पुर्सवानी, आई.ए.&ए.एस.
निदेशक (ए.एम.जी.-V)
Sangeeta Purswani, IA&AS
Director (AMG-V)

अ.शा. पत्र संख्या: AMG-V/4-14/SAR/CARA/2023-24/ 469

कार्यालय महानिदेशक लेखापरीक्षा
(केंद्रीय व्यय)
भारतीय लेखापरीक्षा एवं लेखा विभाग
Director General of Audit
(Central Expenditure)
Indian Audit and Accounts Department

Dated: 07-11-2023

7 NOV 2023

Dear Madam

We have audited the annual accounts of the **Central Adoption Resource Authority (CARA)** for the year 2022-23 and have issued the Audit Report thereon vide letter No.-AMG-V/4-14/SAR/CARA/2023-24/466-68 dated - 07/11/2023. During the course of audit, following deficiencies were noticed which has not been included in the Audit Report, are given under **Part-A (Persistent Irregularity)** and **Part B (Other Irregularity)**. We are bringing these to your notice for corrective action:

Part-A
(Persistent Irregularity)

1. The physical verification of inventory like books and publication has been conducted up to 2018-19 & that of stationery and other consumable items have been conducted up to 03.09.2020.

(Comment No.-4 in Annexure of SAR)

Part-B
(Other Irregularity)

1. CARA adjusted depreciation of Rs. 13,272/- in respect of Office Equipment and Rs. 98,172/- in respect of Computer & Peripherals for the year 2021-22 in the annual accounts of 2022-23, due to short charging of depreciation during 2021-22 as pointed by the Audit. However, due to wrong calculation of depreciation during the year 2022-23, an excess depreciation of Rs. 1,991/- in respect of "Office Equipment" and Rs. 39,268/- in respect of "Computer and Peripherals" has been charged. This resulted understatement of Fixed Assets by Rs. 41,259/- and overstatement of expenditure by the same amount.
2. As per Fixed Assets Register, a Switch D-link 24 Port, costing Rs. 5800/-, was purchased on 17.09.2021. However, this item was not taken into accounts under Schedule-8: Fixed Assets. This resulted in understatement of Fixed Assets by Rs. 5,800 and overstatement of Expenditure by the same amount.

3. As per uniform format of accounts, Accounts should be prepared on accrual basis. Accordingly, Claims pertaining to the financial year but not paid during the year should be debited to the year to which the expenditure pertains. However, it was noticed that expenditure on "salaries" for the month of March, paid in April next year is not being accounted for in the Accounts of the current year, but in next year, corresponding to the year of actual payment. This is not in accordance with the accrual system of accounting.
4. An amount of Rs.3021/- was received being the balance amount of disposed old furniture items, as per Ledger under the head Miscellaneous Receipts. However, no such entry regarding the name & number of furniture items disposed-off has been made in the Schedule-8 of Fixed Assets. Hence, Fixed Assets have been overstated by the book value of disposed-off items. CARA stated that the amount was earned by selling the very old unserviceable items which turned as scrap and the same will be updated in fixed assets register in upcoming physical verification.
5. An amount of Rs. 600/-, shown as miscellaneous receipt was shown as 'unidentified amount' in Ledger. This may be identified and posted to correct head in accounts.
6. As per Schedule 8 - Fixed Assets, the value of assets added during the year 2022-23 was Rs. 16.44 lakh. However, an amount of Rs. 9.80 lakh only was transferred from Grants/ Subsidies (Schedule 13- Income and Expenditure Account) towards transfer to Capital Fund. This resulted in understatement of Capital Fund by Rs. 6.64 lakh and overstatement of Income by the same amount.

Warm Regards

Yours Sincerely,

R. Swami
6/11/23

सुश्री तृप्ति गुरहा
सदस्य सचिव एवं मुख्य कार्यकारी अधिकारी
केन्द्रीय दत्तकग्रहण संसाधन प्राधिकरण-
पश्चिमी खंड-8, विंग-2, द्वितीय तल,
आर. के. पुरम, नई दिल्ली-110066



सत्यमेव जयते

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/

दिनांक:

सेवा में,

सचिव, भारत सरकार
केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण
महिला एवं बाल विकास मंत्रालय
शास्त्री भवन,
नई दिल्ली-110001.

09/11/2023
09/11/2023
AO for n.a.

विषय : केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA) नई दिल्ली के वर्ष 2022-23 के लेखाओ पर पृथक लेखापरीक्षा प्रतिवेदन।

महोदय,

में, केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA), नई दिल्ली के वर्ष 2022-23 के प्रमाणित वार्षिक लेखे की प्रति उसके पृथक लेखापरीक्षा प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति सहित संसद के पटल पर रखने के लिए संलग्न कर रही हूँ।

संसद को प्रस्तुत कर दस्तावेज की दो प्रतियाँ उस तिथि को दर्शाते हुए, जब वे संसद को प्रस्तुत किए जाए, इस कार्यालय तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9-दीन दयाल उपाध्याय मार्ग, नई दिल्ली-110124 को प्रेषित की जाये।

कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनो सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय (Governing body) द्वारा अवश्य अनुमोदित करा लिया जाए तथा यह भी सुनिश्चित करें कि वर्ष 2022-23 के पृथक लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाण पत्र को संसद के पटल पर रखने से पहले पूर्व वर्षों के सभी पृथक लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र संसद के पटल पर प्रस्तुत किये जा चुके हों।

पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद एवं इसे जारी करने से सम्बन्धित सभी कार्यों को आपके निकाय द्वारा किया जाना ही अपेक्षित है। पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद जारी करते समय निम्नलिखित अस्वीकरण (disclaimer) अंकित करें।

“प्रस्तुत प्रतिवेदन मूल रूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।”

अनुलग्नक: यथोपरि

भवदीया,

हस्ता/-

निदेशक (ए.एम.जी.-V)

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/467

दिनांक: 07-11-2023

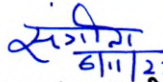
-7 NOV 2023

प्रति:

सुश्री तृप्ति गुरहा, सदस्य सचिव एवं मुख्य कार्यकारी अधिकारी, केंद्रीय दत्तक ग्रहण संसाधन प्राधिकरण (CARA), पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 को पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र तथा प्रमाणित वार्षिक लेखे की प्रति सहित आवश्यक कार्यवाही हेतु अग्रेषित की जा रही है। पृथक लेखापरीक्षा प्रतिवेदन के हिन्दी अनुवाद की एक प्रति शीघ्र इस कार्यालय को भेजी जाए।

संसद को प्रस्तुत दस्तावेजों की दो प्रतियाँ उस तिथि को जब वे संसद में प्रस्तुत किए जायें, दर्शाते हुए इस कार्यालय को तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, नई दिल्ली-110124 को भेजी जाएं।

अनुलग्नक: यथोपरि


निदेशक (ए.एम.जी.-V)

पत्र संख्या: ए.एम.जी.-V/04-14/एस.ए.आर./CARA/2023-24/

दिनांक:

प्रति:

प्रशासनिक अधिकारी (रिपोर्ट-ए.बी.), भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9-दीन दयाल उपाध्याय मार्ग, नई दिल्ली-110124 को प्रमाणित वार्षिक लेखे की प्रति, उसके पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र सहित अग्रेषित की जा रही है।

यह महानिदेशक लेखापरीक्षा (केन्द्रीय व्यय) के अनुमोदन से जारी किया जा रहा है।

अनुलग्नक: यथोपरि

हस्ता/-
निदेशक (ए.एम.जी.-V)

Separate Audit Report of the C&AG of India on the Accounts of Central Adoption Resource Authority, New Delhi for the year ended 31st March 2023.

We have audited the attached Balance Sheet of Central Adoption Resource Authority (CARA), New Delhi as at 31st March 2023 Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under Section 19 (2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 read with Section 73(2) of the Juvenile Justice (Care & Protection of Children) Act, 2015. These financial statements are the responsibility of CARA, New Delhi management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transaction with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity), and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences and supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance.
- iii) In our opinion, proper books of accounts and other relevant records have been maintained by CARA in so far as it appears from our examination of such books.

iv) We further report that:

A. Balance Sheet**A.1 Liabilities****A.1.1 Current Liabilities and Provisions (Schedule 7-Rs. 264 .01 lakh)**

A.1.1.1 CARA was debiting expenditure on Retirement Benefits to its Income and Expenditure Account instead of debiting the same to Provisions created for payment of Retirement Benefits.

An amount of Rs. 33.58 lakh and Rs. 11.30 lakh paid on Gratuity and Leave Encashment respectively, was accounted for as Establishment expenditure (Schedule-20),

instead of debiting the amount to respective Provisions i.e. Provision for Gratuity and Provision for Leave Encashment under Current Liabilities and Provisions (Schedule □7) during 2022-23. This resulted in overstatement of Expenditure by Rs. 44.87 lakh and understatement of Current Liabilities & Provisions by the same amount.

B. Income & Expenditure Account

B.1 Income

B.1.1 An amount of Rs. 19.31 lakh was added to Capital Fund as “Adjustment due to Actuarial valuation of Gratuity” on account of adjustment of Provision for Gratuity after Actuarial valuation, instead of taking the same to Income under Income and Expenditure Account.

This resulted in understatement of Income by Rs. 19.31 lakh and corresponding understatement of Excess of Income over Expenditure.

C. General

C.1 As per Schedule 11, Current Assets, Loans and Advances, Advances amounting to Rs. 1091.16 lakh were lying outstanding as on 31.03.2023. These included advances of Rs.1065.93 lakh pertaining to the period 2008-09 to 2021-22. Out of the total outstanding advance, Rs. 67.19 lakh pertains to training & awareness and the rest Rs. 1023.97 lakh pertains to other organizations/agencies viz., CPWD, DAVP, NIC, NFDC, etc. This issue was raised in previous year SAR also, but effective steps have not been taken to settle outstanding advances.

D. Grants-in-Aid

The CARA received Grant-in-Aid of Rs. 700.00 lakh during 2022-23 from the Ministry of Women and Child Development (MoWCD) out of which an amount of Rs.130.50 lakh received during the month of March 2023. It had an unspent balance of Grant-in-aid of previous year of Rs. 25.84 lakh out of which Rs.20.15 lakh was refunded to the Ministry and a provision for expenses Rs. 5.69 lakh was utilized during 2022-23. An internal receipt of Rs. 8.27 lakh was also available with CARA. Out of the total available fund of Rs. 708.27 lakh, CARA had utilized an amount of Rs. 650.22 lakh and unspent fund of Rs. 32.27 lakh automatically got lapsed at the close of the FY 2022-23, leaving an unspent grant of Rs. 25.78 lakh.

E. Management letter

Deficiencies which have not been included in the audit Report have been brought to the notice of the Central Adoption Resource Authority (CARA), New Delhi, through a management letter issued separately for remedial/corrective action.

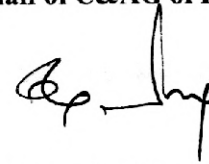
v. Subject to our observations in the preceding paragraphs, we report that the Balance sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the book of accounts.

vi. In our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters

mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:

- (a) In so far as it relates to the Balance Sheet of the state of affairs of the Central Adoption Resource Authority (CARA), New Delhi, as at 31 March, 2023 and;
- (b) In so far as, it relates to Income and Expenditure Account of the **deficit** for the year ended on that date.

For and on behalf of C&AG of India



Director General of Audit (CE)

Place: New Delhi

Date-

Annexure**1. Adequacy of Internal audit system**

The Internal Audit Cell/Department has not been set up in the Central Adoption Resource Authority. Internal Audit by Pr. A.O. of the Ministry was conducted from 04/15 to 03/20. Internal audit is being conducted by Chartered Accountant who has conducted audit up to 2021-22.

2. Adequacy of internal control system

- There is no Internal Audit wing in the CARA.
- Advances were lying unadjusted for long periods.
- As per section 69(4) of the Juvenile Justice (Care and Protection of Children) Act, 2015, meeting of steering committee should be held once in a month. However, two meetings of steering committee were held during 2021-22

3. System of physical verification of fixed assets

The physical verification of fixed assets was conducted up to 31.03.2022.

4. System of physical verification of inventory

The physical verification of inventory like books and publication has been conducted up to 2018-19 & that of stationery and other consumable items have been conducted up to 03.09.2020.

5. Regularity in payment of dues

As per annual accounts, no payments over six months in respect of statutory dues are outstanding.

Director (AMG-V)



CENTRAL ADOPTION RESOURCE AUTHORITY

Ministry of Women & Child Development,
Government of India

FIANCIAL STATEMENT AS ON 31.03.2023

West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066 (India)
Toll Free / Tel. No.: 1800-11-1311, 011-26760471 / 72 / 73 / 74

Agenda No. 35.11 : Approval of Annual Accounts for the Financial Year 2022-23.

26. As per Section 69(3)(b) of the Juvenile Justice (Care & Protection of Children) Act, 2015, the Steering Committee of CARA shall approve the Annual Accounts which has to be produced before the C&AG for audit every year. The Internal Audit of the books of Accounts has already been completed for the year 2022-2023 by the C&AG empanelled auditor.

27. The Annual Accounts/Financial Statement for the year 2022-23, which was prepared and certified by the Chartered Accountant (C&AG empanelled auditor), is placed at Appendix-E for the approval of the Steering Committee of CARA and for onward submission to C&AG for SAR Audit.

Decision : Approved. The issue of unspent balance in various offices was also discussed and the Committee has directed to pursue the matter rigorously with concerned offices/authorities for speedy recovery of the same.

Agenda No. 35.12 : Major activities performed since last Meeting of the Steering Committee which was held on 15.02.2023.

28. Details of major activities performed during the period from February, 2023 to June, 2023 are placed at Appendix-F.



सदस्य सचिव और सीईओ, कारा
Member Secretary & CEO, CARA

महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development

भारत सरकार / Government of India
परिचयनी खण्ड-8, विंग-2, द्वितीय तल, आर.के. पुरम
Floor-8, Wing-2, 2nd Floor, R.K. Puram

CENTRAL ADOPTION RESOURCE AUTHORITY
FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 2022-2023

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FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

BALANCE SHEET AS ON 31st MARCH, 2023

1

PARTICULARS	Schedule	(Amount in Rs.)	
		2022-23	2021-22
CORPUS/CAPITAL FUND AND LIABILITIES			
CAPITAL FUND			
RESERVES AND SURPLUS	1	117,853,133	117,651,343
EARMARKED/ENDOWMENT FUNDS	2	-	-
SECURED LOANS AND BORROWINGS	3	-	-
UNSECURED LOANS AND BORROWINGS	4	-	-
DEFERRED CREDIT LIABILITIES	5	-	-
CURRENT LIABILITIES AND PROVISIONS	6	-	-
	7	26,400,882	26,805,687
TOTAL		144,254,015	144,457,030
ASSETS			
FIXED ASSETS			
INVESTMENTS - FROM EARMARKED/ENDOWMENT FUNDS	8	5,298,758	5,185,754
INVESTMENTS - OTHERS	9	-	-
CURRENT ASSETS, LOANS, ADVANCES ETC.	10	26,785,456	25,415,496
MISCELLANEOUS EXPENDITURE	11	112,169,801	113,855,780
(to the extent not written off or adjusted)			
TOTAL		144,254,015	144,457,030



राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा/ Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-ग्रहण संस्थान प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
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 West Block-8, Wing-2, 1st Floor, R.K. Puram
 नई दिल्ली / New Delhi-110066



डॉ. जगन्नाथ पति / Dr. Jeggannath Pati
 निदेशक (कारा), कारा/ Director (Programme)
 केन्द्रीय दत्तक-ग्रहण संस्थान प्राधिकरण
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सदस्य सचिव और सीईओ, कारा
 Member Secretary & CEO, CARA
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FINANCIAL STATEMENT
Central Adoption Resource Authority
 West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

2

PARTICULARS	Schedule	(Amount in Rs.)	
		2022-23	2021-22
INCOME			
Income from Sales/Services			
Grant/Subsidies	12	-	-
Fees/Subscriptions	13	53,217,564	62,784,863
Income from Investments (Income on Invest. From Earmarked/Endow. Funds transferred to Funds)	14	-	-
Income from Royalty, Publication etc.	15	-	-
Interest Earned	16	-	-
Other Income	17	1,868,262	1,543,908
Increase/Decrease in stock of Finished goods and works-in-progress	18	20,931	179,948
	19	-	-
TOTAL (A)		65,106,757	64,508,719
EXPENDITURE			
Establishment Expenses			
Other Administrative Expenses	20	34,353,549	34,660,458
Expenditure on Grants, Subsidies etc.	21	31,948,149	25,521,397
Interest	22	-	-
Depreciation (Net Total at the year-end - corresponding to Schedule 8)	23	-	-
	8	1,530,847	1,129,896
TOTAL (B)		67,832,545	61,311,751
Balance being excess of Income over Expenditure (A-B)		(2,725,788)	3,196,968
Transfer to Special Reserve (Specify each)			
Transfer to/from General Reserve			
BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO CAPITAL FUND		(2,725,788)	3,196,968
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राम सरन / Ram Saran
 एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
 केन्द्रीय दत्तक-प्रवेश संस्थान प्राधिकरण
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डॉ. जगन्नाथ पति / Dr. Jagannath Pati
 निदेश (निर्देशक), कारा / Director (Programme)
 केन्द्रीय दत्तक-प्रवेश संस्थान प्राधिकरण
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सदस्य सचिव और सीईओ, कारा
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FINANCIAL STATEMENT
Central Adoption Resource Authority
West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

RECEIPTS AND PAYMENTS FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

PARTICULARS	RECEIPTS		PAYMENTS		
	2022-23	2021-22	PARTICULARS	2022-23	2021-22
(I) Opening Balances:					
a) Cash in hand		588	(I) Expenses:		
b) Bank Balances:	2,380		a) Establ. Exp.	33,173,987	32,649,824
(i) Savings Account, Union Bank of India	543,038	3,386,818	b) Admin. Exp. (Indirect Expenses)	29,478,807	21,109,522
(ii) Savings Account, Canara Bank	2,038,355	1,046,163	c) Payment against last year provisions	551,716	-
			(II) Payments made against funds for various projects:		
(II) Adjustment of Advances	429,964	550,339	(Name of the fund or project should be shown along with the particulars of payments made for each project)		
(III) Grants Received:			(III) Adjustment of Advances		
a) From Government of India:-		64,800,000	Unspent balance returned	2,015,137	4,433,569
(i) Revenue Expenses	65,793,411		TDS GST	-	3,467
(ii) Capital Expenses	979,927	1,000,000	(IV) Investments and Deposit made:		
b) From State Government	-	-	a) Out of Earmarked/Endowment Funds		
c) From other sources (Fines be shown separately)	-	-	b) Out of Own Funds (Investments-Others)		
(IV) Income on Investments from:			(V) Expenditure on Fixed Assets & Capital Work-in-progress:		
a) Earmarked/Endowment Funds	-	-	Progress:		
b) Own Funds (Other Investment)	-	-	a) Purchase of Fixed Assets	979,927	1,000,000
(V) Interest Received:			b) Exp. On Capital Work-in-progress	-	-
a) On Bank Deposits	-	-	(VI) Loans & Advances:		
b) Loans, Advances etc.	-	-	a) To the Government of India		
c) Saving Account	200,055	226,902	b) To the State Government (Training Advances)	2,523,030	764,117
d) Interest from investment & others	-	2,063	c) NISCI	-	-
(VI) Other Income (Specify):			d) Staff	-	-
Misc. Receipts	20,691	22,496	e) Others (K.Bhandar)	-	-
FSC	-	157,003	(VII) Finance Charges (Interest):		
Other Income	1,658,460	449	(VIII) Other Payments (Specify):		
Receipt against RTI	240	-	Security Deposit	-	1,458,622
Fees & Fines	-	-	(IX) Closing Balances:		
Rebate on use of Franking Machine	-	-	a) Cash in hand	83	2,380
(VII) Amount Borrowed:			b) Bank Balances:		
(VIII) Any Other Receipts (give details):			(i) Savings Account, Union Bank of India	96,696	543,038
Duties and Taxes	2,794	-	(ii) Savings Account, Canara Bank	2,939,629	2,038,355
Security Deposit	89,697	96,073			
TOTAL	71,759,012	71,288,894	TOTAL	71,759,012	71,288,894

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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

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SCHEDULE 1 - CAPITAL FUND:

PARTICULARS	2022-23	2021-22
Balance as at the beginning of the year	117,651,343	112,182,470
Add : Unspent Contribution of Previous Year	-	-
Add : Contributions towards Corpus/Capital Fund	117,651,343	112,182,470
	979,927	1,000,000
Add: Adjustment due to Actuarial valuation of Leave Salary	-	-
Add: Adjustment due to Actuarial valuation of Gratuity	1,930,731	1,271,905
Add: Adjustment of Previous Year	-	-
Add/(Deduct): Balance of net income/(expenditure) transferred from I & E	16,920	-
Less: Opening balance	(2,725,788)	3,196,968
Income and Expenditure Account	-	-
Less: transfer to Reserve & surplus	-	-
BALANCE AS AT THE YEAR - END	117,853,133	117,651,343

SCHEDULE 2 - RESERVES AND SURPLUS:

PARTICULARS	2022-23	2021-22
1. CAPITAL RESERVE:		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
2. REVALUATION RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
3. SPECIAL RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
4. GENERAL RESERVE :		
As per last Account	-	-
Addition during the year	-	-
Less : Deductions during the year	-	-
TOTAL	-	-



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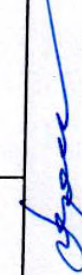
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 3 - EARMARKED/ENDOWMENT FUNDS:

PARTICULARS	2022-23	2021-22
a) Opening balance of the funds	-	-
b) Additions to the Funds :	-	-
(i) Grants (Non-Plan):	-	-
a) Revenue Expenses	-	-
b) Capital Expenses	-	-
(ii) Income from Investments made on account of funds	-	-
(iii) Other additions (Specify nature):	-	-
International Meet Registration Fee	-	-
TOTAL (a+b)	-	-
c) Utilization/Expenditure towards objectives of funds	-	-
(i) Capital Expenditure	-	-
* Fixed Assets	-	-
* Others	-	-
(ii) Revenue Expenditure	-	-
* Salaries, Wages and Allowances etc.	-	-
* Rent	-	-
* Other Administrative Expenses	-	-
International Meet Expenses	-	-
Total (c)	-	-
NET BALANCE AS AT THE YEAR-END (a+b-c)	-	-
Notes :		
1) Disclosures shall be made under relevant heads based on conditions attaching to the grants.		
2) Plan Funds received from the Central/State Governments are to be shown as separate Funds and not to be mixed up with any other Funds.		



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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023SCHEDULE 4 - SECURED LOANS AND BORROWINGS:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. Central Government	-	-
2. State Government (Specify)	-	-
3. Financial Institutions	-	-
a) Term Loans	-	-
b) Interest accrued and due	-	-
4. Banks:		
a) Term Loans	-	-
- interest accrued and due	-	-
b) Other Loans (Specify)	-	-
- interest accrued and due	-	-
5. Other Institutions and Agencies	-	-
6. Debentures and Bonds	-	-
7. Others (Specify)	-	-
TOTAL	-	-

Note: Amount due within one year



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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023SCHEDULE 5 - UNSECURED LOANS AND BORROWINGS:

PARTICULARS	2022-23	2021-22
1. Central Government	-	-
2. State Government (Specify)	-	-
3. Financial Institutions	-	-
4. Banks:	-	-
a) Term Loans	-	-
b) Interest accrued and due	-	-
5. Other Institutions and Agencies	-	-
6. Debentures and Bonds	-	-
7. Fixed Deposits	-	-
8. Others (Specify)	-	-
TOTAL	-	-

SCHEDULE 6 - DEFERRED CREDIT LIABILITIES:

PARTICULARS	2022-23	2021-22
a) Acceptances secured by hypothecation of capital equipment and other assets	-	-
b) Others	-	-
TOTAL	-	-

Note: Amount due within one year

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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS:

PARTICULARS	2022-23	2021-22
A. CURRENT LIABILITIES		
Un-spent Grant-in-Aid	2,575,847	2,015,137
Security Deposits	185,770	96,073
TDS on GST	2,794	-
Staff A/c Dr J Pati	3,670,191	-
Training Expenses Payable (MSCPS)	241,181	30,982
Staff A/c Veerendra Kr. Mishra	15,376	15,376
Pay & Accounts Officer, AGMP, Gwalior	131,038	131,038
Total (A)	6,822,197	2,288,606
B. PROVISIONS:		
1. For Taxation	-	-
2. Gratuity	10,834,958	14,532,347
3. Superannuation/Pension	-	-
4. Accumulated Leave Encashment	8,496,242	9,416,098
5. Trade Warranties/Claims	-	-
6. Others (Specify)	-	-
Provision for Expenses (As per Annexure 'C')	247,485	568,636
Total (B)	19,578,685	24,517,081
Total (A+B)	26,400,882	26,805,687

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SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - A
Fixed Asset Schedule as on 31.03.2023

DESCRIPTION	GROSS BLOCK				DEPRECIATION			NET BLOCK				
	Cost/valuation as at Beginning of the year	Written Down Value at the Beginning of the year	Additions during the year	Deductions during the year	Written down value at the year-end before Dep.	As at the Beginning of the year	On Additions during the year	On Deductions during the year	Deficit Dep. Charged in Pr. Year now written	Total up to the year-end	As at the Current year-end 31.03.2023	As at the Previous year-end 31.03.2022
A. FIXED ASSETS :												
1. LAND :												
a) Freehold	-	-	-	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-	-	-	-
2. BUILDINGS:												
a) On Freehold Land	-	-	-	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-	-	-	-
d) Superstructures on Land not belonging to the entity	-	-	-	-	-	-	-	-	-	-	-	-
3. PLANT MACHINERY & EQUIPMENT												
4. VEHICLES												
5. FURNITURE, FIXTURES (10%)	5,301,698	2,290,984	110,028	-	2,401,012	3,010,714	238,609	-	-	3,249,323	2,162,403	2,290,984
6. OFFICE EQUIPMENT (15%)	3,728,361	1,444,932	324,291	-	1,769,223	2,271,855	252,154	-	13,271	2,537,280	1,503,798	1,444,932
7. COMPUTER/PERIPHERALS (40%)	7,476,057	1,238,282	545,608	-	1,783,890	6,237,775	711,386	-	98,169	7,047,330	974,335	1,238,282
8. ELECTRIC INSTALLATIONS	-	-	-	-	-	-	-	-	-	-	-	-
9. TUBEWELLS & W. SUPPLY	-	-	-	-	-	-	-	-	-	-	-	-
10. OTHER FIXED ASSETS (Library)	45,521	374	-	-	374	-	-	-	-	-	374	-
11. PROGRAMME ASSETS	633,795	211,182	663,924	-	875,106	422,613	217,258	-	-	639,871	657,848	211,182
TOTAL	17,185,432	5,185,754	1,643,851	-	6,829,605	11,942,957	1,419,407	-	111,440	13,473,804	5,298,758	5,185,754
B. CAPITAL WORK-IN-PROGRESS												
GRAND TOTAL	17,185,432	5,185,754	1,643,851	-	6,829,605	11,942,957	1,419,407	-	111,440	13,473,804	5,298,758	5,185,754

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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

SCHEDULE 9 - INVESTMENT FROM EARMARKED/ENDOWMENT FUNDS:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. In Government Securities	-	-
2. Other Approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others (to be specified)	-	-
TOTAL	-	-

SCHEDULE 10 - INVESTMENTS - OTHERS:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. In Government Securities	-	-
2. Other Approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others (to be specified)	-	-
7. Interest accrued but not received	-	-
8. Fixed Deposit (With Canara Bank/UBI)	-	-
(i) With Canara Bank	15,322,781	14,544,624
(ii) With Union Bank of India	11,462,675	10,870,872
TOTAL	26,785,456	25,415,496

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SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH, 2023

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SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.

PARTICULARS	2022-23	2021-22
A. CURRENT ASSETS :		
1. Inventories :		
a) Stores and Spares	-	-
b) Loose Tools	-	-
c) Stock-in-trade	-	-
d) Finished Goods	-	-
e) Work-in-progress	-	-
f) Raw Materials	-	-
2. Sundry Debtors :		
a) Debts Outstanding for a period exceeding six months	-	-
b) Others	-	-
3. Cash balances in hand (including cheques/drafts and imprest) :	83	2,380
4. Bank Balances :		
a) With Scheduled Banks :		
• On Current Accounts	-	-
• On Deposit Accounts (includes margin money)	-	-
• On Savings Accounts	-	-
(i) With Canara Bank	2,939,629	2,038,355
(ii) With Union Bank of India	96,696	543,038
b) With Non-Scheduled Banks :		
• On Current Accounts	-	-
• On Deposit Accounts	-	-
• On Savings Accounts	-	-
5. Post Office-Savings Accounts	-	-
TOTAL	3,036,408	2,583,773

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PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
B. LOANS, ADVANCES AND OTHER ASSETS:		
1. Loans:		
a) Staff (Annexure 'B')		
b) Other Entities engaged in activities/objectives similar to that of the Entity	5,000	1,573,500
c) Other (Specify)	-	-
2. Advances and other amounts recoverable in cash or in kind or for value to be received:		
a) On Capital Account		
b) Prepayments		
c) Other:		
Training and Awareness as per Annexure 'B'		
NIC	6,719,439	5,557,087
CPWD	3,826,136	3,826,136
DAVP	8,280,626	8,280,626
d) Postage Advance	72,512,770	72,512,770
NICSI	39,431	39,431
DGS & D	5,576,130	7,286,151
Directorate of Estate	63,459	63,459
Mrs Usha Malhotra	8,000	8,000
National Film Development Corpn.	25,000	25,000
Kendriya Bhandar	12,065,000	12,065,000
3. Income Accrued:		
a) On Investments from Earmarked/Endowment Funds		
b) On Investments - Others (FDRs)		
c) On Loans and Advances		
d) Others (Interest Receivable from bank)		
Grant-in-aid Receivable	12,402	34,847
4. Claims Receivable:		
TOTAL (B)	109,133,393	111,272,007
TOTAL (A+B)	112,169,801	113,855,780

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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31stMARCH 2023SCHEDULE 12 - INCOME FROM SALES/SERVICES :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) Income from Sales		
a) Sale of Finished Goods	-	-
b) Sales of Raw Material	-	-
c) Sale of Scraps	-	-
2) Income from Services		
a) Labour and Processing Charges	-	-
b) Professional/Consultancy Services	-	-
c) Agency Commission and Brokerage	-	-
d) Maintenance Services (Equipment/Property)	-	-
e) Other (Specify)	-	-
TOTAL	-	-



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

SCHEDULE 13 - GRANTS/SUBSIDIES :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
(Irrevocable Grants & Subsidies Received)		
Add:- Op unspent grant	2,015,137	4,433,569
1) Central Government	66,773,338	65,800,000
Less:- Unspent grant on 31/03/2023	2,575,847	2,015,137
Less:- Amount transfer to Capital Fund	979,927	1,000,000
2) State Government(s)	-	-
3) Government Agencies	-	-
4) Institutions/Welfare Bodies	-	-
5) International Organizations	-	-
6) Other (Specify) Transfer to Consolidated Fund of India	2,015,137	4,433,569
TOTAL	63,217,564	62,784,863



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to31st MARCH 2023SCHEDULE 14 - FEES/SUBSCRIPTIONS/FINES

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1. Entrance Fees	-	-
2. Annual Fees/Subscriptions	-	-
3. Seminar/Program Fees	-	-
4. Consultancy Fees	-	-
5. Others (Specify)	-	-
6. Fines	-	-
TOTAL	-	-

Note: Accounting Policies towards each item are to be disclosed



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

SCHEDULE 15 - INCOME FROM INVESTMENTS

(Income on Invest. From Earmarked/Endowment Funds transferred to Funds)

PARTICULARS	(Amount in Rs.)	
	Investment from Earmarked funds 2022-23	2021-22
1. Interest:		
a) On Govt. Securities	-	-
b) Other Bonds/Debentures	-	-
2. Dividends:		
a) On Shares	-	-
b) On Mutual Fund Securities	-	-
3. Rents	-	-
4. Others (Specify)	-	-
TOTAL	-	-
TRANSFERRED TO EARMARKED/ ENDOWMENT FUNDS	-	-



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st17MARCH 2023SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC.:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) Income from Royalty	-	-
2) Income from Publications	-	-
3) Others (Specify)	-	-
TOTAL	-	-



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

SCHEDULE 17 - INTEREST EARNED :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) On Term Deposits :		
a) With Scheduled Banks		
b) With Non-Scheduled Banks	1,369,960	1,280,096
c) With Institutions	-	-
d) Others	-	-
2) On Savings Accounts :		
a) With Scheduled Banks	212,457	261,749
b) With Non-Scheduled Banks	-	-
c) With Institutions	-	-
d) Others	-	-
3) On Loans :		
a) Employees/Staff	285,845	2,063
b) Others	-	-
4) Interest on Debtors and Other Receivables	-	-
TOTAL	1,868,262	1,543,908

Note : Tax deducted at source to be indicated

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भारत सरकार / Government of India
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डॉ. जगन्नाथ पति / Dr. Jagannath Pati
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Central Adoption Resource Authority

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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023SCHEDULE 18 - OTHER INCOME :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
1) Profit on Sale/Disposal of Assets		
a) Owned Assets	-	-
b) Assets acquired out of grants, or received free of cost	-	-
2) Export Incentives realized	-	-
3) Fees for Miscellaneous Services	-	-
4) Miscellaneous Income	20,691	22,496
5) Sale of Old Newspaper and Magazines	-	-
6) Rebate by Postal Deptt. on use of franking Machine	-	-
7) RTI Fee	240	449
8) Foreign Contribution Received	-	-
9) International Meet (R.Fees A/c)	-	-
10) FSC Recd (Leave Salary) A/c	-	157,003
TOTAL	20,931	179,948



राम सरन / Ram Saran
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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH

SCHEDULE 19 - INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS & WORK IN PROGRESS :

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) Closing Stock		
i) Finished Goods	-	-
ii) Work-in-progress	-	-
b) Less : Opening Stock	-	-
i) Finished Goods	-	-
ii) Work-in-progress	-	-
TOTAL	-	-



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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023SCHEDULE 20 - ESTABLISHMENT EXPENSES:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
Salaries and Wages	22,553,330	24,732,999
Allowances, Bonus and Honorarium	60,000	90,000
Reimbursement of Tuition Fee	661,500	901,000
Leave Salary Payment	2,302,169	1,810,289
Gratuity Payment	3,357,870	67,091
Medical Expenses	1,814,151	2,331,950
LTC Expenses	428,245	57,903
Employer Contribution to PF	2,486,366	2,181,511
EDLI (PF)	12,750	14,175
EPF Administrative Charges	62,872	67,432
FSC	599,296	1,083,274
Gratuity Provision	-	1,317,834
Leave Salary Provision	-	-
Staff Uniform Charges	15,000	5,000
TOTAL	34,353,549	34,660,458



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FINANCIAL STATEMENT

Central Adoption Resource Authority

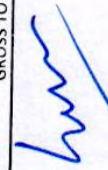
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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023

SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES:

PARTICULARS	2022-23	2021-22
Advertisement and Publicity	28,672	-
Audit Fees	203,280	508,840
Bank Charges	2,872	2,162
CARING Expenses	1,851,741	6,740,821
Computer Networking and Accessories	29,822	27,031
Consultancy Service Charges	17,085,133	8,602,865
Conveyance Expenses	19,357	33,681
Hindi Pakhwada Expenses	40,065	30,835
Hospitality	68,550	85,959
Inspection & Monitoring Expenses	139,947	89,505
Internship Expenses	938,383	962,676
Meeting Expenses	61,583	33,605
Newspaper, Books and Periodicals	109,009	84,302
Office Expenses	18,092	54,059
Postage and Telegram Charges	226,976	148,169
Printing Expenses	38,783	329,425
Legal & Professional Charges	563,421	195,432
Recruitment and Training Expenses	31,403	6,342
Repair and Maintenance of Office Building	134,258	391,004
Repair and Maintenance of Office Furniture	16,150	16,405
Repairs and Maintenance of Office Equipment	209,395	144,251
Security and Cleaning Expenses	2,977,329	2,924,317
Stationery Expenses	655,509	525,560
Telephone Charges	703,882	689,641
Toll Free Help Line Expenses	154,370	64,752
Training and Awareness Programme Expenses	3,168,525	447,782
Travelling Expenses	1,116,780	335,801
Vehicles Hiring (Car) Charges	760,395	943,165
Water and Electricity Charges	105,424	69,450
NER Expenses	102,346	396,083
Contingencies (Misc. Expenses) A/C	105,147	233,477
Honorarium to NOC Committee Members A/c	281,550	404,000
GROSS TOTAL	31,948,149	25,521,397



राम सरन / Ram Saran

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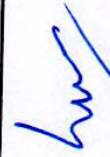
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD 1st April 2022 to 31st MARCH 2023SCHEDULE 22 - EXPENDITURE ON GRANTS, SUBSIDIES ETC.:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) Grants given to Institutions/Organizations	-	-
b) Subsidies given to Institutions/Organizations	-	-
TOTAL	-	-

Note: Name of the Entities, their Activities along with the amount of Grants/Subsidies are to be disclosed.

SCHEDULE 23 - INTEREST:

PARTICULARS	(Amount in Rs.)	
	2022-23	2021-22
a) On Fixed :pams	-	-
b) On Other Loans (including Bank Charges)	-	-
c) Others (Specify)	-	-
TOTAL	-	-



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Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066.

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31st MARCH 2023Schedule-24Significant Accounting Policies/ Basis for Preparations of Accounts:

1. **Accounting Convention:**
The Financial Statements have been prepared on the accrual method of accounting.
2. **Inventory Valuation:**
Store and Spares are valued at cost.
3. **Investments:**
Investments classified as "long term investments" are carried at cost.
4. **Fixed Assets:**
 - 4.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.
 - 4.2 Fixed Assets acquire by way of non-recurring grant are capitalized at values stated by corresponding credit to Capital Fund.
 - 4.3 In the Fixed assets schedule showing the coloum of deficit depreciation charge due to correct the last year i.e. 2021-22 depreciation value which was charged short by Rs. 1,11,440/- and also drop the SAR audit para.



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5. **Depreciation:**
 5.1 Depreciation has been provided on WDV method as per rates specified in the Income Tax Act from 01.04.2018 as suggested by C & AG in their audit report for the year 2017-18.
- In respect of additions to/ deductions from fixed assets during the year, depreciation is considered as per Rule.
 - Assets costing Rs. 5,000/- or less each are fully provided.
 - Residual Value of fixed assets has been taken @ 5% of the total cost.
6. **Government Grants/Subsidies:**
 6.1 Government grant/subsidy are accounted on accrual basis.
 6.2 Grants received from Central Government has not been received with specific instruction for Capital Expenses and therefore the amount spent on acquisition of capital assets not otherwise specified has been shown under Capital Fund.
7. **Lease:**
 Lease rentals are expensed with reference to lease terms.
8. **Retirement Benefits:**
 8.1 Provision towards gratuity payable on death/ retirement of employees is accrued and computed based on actuarial calculation.
 8.2 Provision for accumulated leave encashment benefit to the employees is accrued and computed based on actuarial calculation.



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Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110066.


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SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH 2023Schedule-25CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS

1. Contingent Liabilities for the period ended 31st March 2023 is Rs. Nil
2. In the opinion of the Steering Committee, the current assets, loans and advances have a value on realization in the ordinary course of business, equal to at least the aggregate amount shown in the Balance Sheet.
3. In view of there being no taxable income under Income Tax Act, 1961 no provision for Income Tax has been made.
4. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet as on 31st March 2023 and the Income and Expenditure Account for the year ended on that date.


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केंद्रीय दफ्तर-प्रहण, संसाधन प्राधिकरण
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महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
परिचयी खण्ड-8, विंग-2, प्रथम तल, आर.के. पुरम
West Block-8, Wing-2, 1st Floor, R.K. Puram
नई दिल्ली / New Delhi-110066


डॉ. जगन्नाथ पति / Dr. Jagannath Pati
निदेशक (कारा), कारा / Director (Programme)
केंद्रीय दफ्तर-प्रहण, संसाधन प्राधिकरण
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सदस्य सचिव और सी.ओ., कारा
Member Secretary & CEO, CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
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CENTRAL ADOPTION RESOURCE AUTHORITY
West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi - 110066

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DESCRIPTION	QTY.	Original Cost/Purchase Value	Written Down Value at Beginning of the year		Additions during the year	Deductions during the year	Total Quantity	Cost/valuation at the year-end	As at the beginning of the year	Depreciation		Net Block	
			Amount	Qty.						Amount	Qty.	Amount	Qty.
AS per Income Tax Act on WDV from 01/04/2018													
A.Furniture & Fixture : (10%)													
Up Ip 31-3-2013 (detail attached)	1	3251249	1255142	0	0	0	1	1255142	1996107	125514	2121621	1129628	1255142
Voltas split AC 2 Ton (29/10/14)	1	43500	19653	0	0	0	1	19653	23847	1965	25812	17688	19653
Steel High back Chair (27/11/14)	1	13000	5873	0	0	0	1	5873	7127	587	7714	5286	5873
Steel visitor chair (27/11/14)	4	28000	12850	0	0	0	4	12850	15350	1265	16615	11385	12650
Wooden Executive Table black 27/11/14	1	34000	15361	0	0	0	1	15361	18639	1536	20175	13825	15361
Wooden centre table glass top 27/11/14	1	56000	2530	0	0	0	1	2530	3070	253	3323	2277	2530
Wooden Computer table glass top 27/11/14	2	9000	4066	0	0	0	2	4066	4934	407	5341	3659	4066
White Board with stand 12/6/2015	1	7788	3653	0	0	0	1	3653	4135	365	4500	3288	3653
Reception Table(7x2-3'-6") 31/2/2015	1	37000	18894	0	0	0	1	18894	18106	1889	19995	17005	18894
Revolving chair 3/12/15	1	6650	3395	0	0	0	1	3395	3255	340	3595	3055	3395
Voltas Split Air Conditioner 1.5 ton with stabilizer 21.9.16	2	79700	44839	0	0	0	2	44839	34861	4484	39345	40355	44839
Office Table 48"x30" (28.2.17)	3	29700	17481	0	0	0	3	17481	12219	1748	13967	15733	17481
Office Table 60"x30"x30" (28.2.17)	2	23160	13631	0	0	0	2	13631	9529	1363	10892	12268	13631
Executive Height back Chair (JV) 1.11.16	1	6075	3450	0	0	0	1	3450	2625	345	2970	3105	3450
Visitors Chair 1.11.16 (JV)	8	26100	856	0	0	0	8	856	25244	86	25330	770	856
Five Seater Sofa Set 1.11.16 (JV)	1	19125	10858	0	0	0	1	10858	8267	1086	9353	9772	10858
Executive Table 1.11.16 (JV)	1	18000	10219	0	0	0	1	10219	7781	1022	8803	9197	10219
Visitors Chair 16.12.16	12	30900	17545	0	0	0	12	17545	13355	1755	15110	15790	17545
Corner Table 9.1.17 (JV)	2	6300	3641	0	0	0	2	3641	2659	364	3023	3277	3641
Central Table 9.1.17 (JV)	1	7312	4227	0	0	0	1	4227	3085	423	3508	3804	4227
Visitors Chair 16.1.17	16	78700	45503	0	0	0	16	45503	33197	4550	37747	40953	45503
Office Table 42"x24" 15.2.17	5	42750	25051	0	0	0	5	25051	17699	2505	20204	22546	25051
Office Table 48"x24" 15.2.17	1	9250	5420	0	0	0	1	5420	3830	542	4372	4878	5420
Office Table 48"x30"15.2.17	3	29700	17402	0	0	0	3	17402	12298	1740	14038	15662	17402
Work Station 15.2.17	9	110250	64604	0	0	0	9	64604	45646	6460	52106	58144	64604
Sofa 2 seater 22.2.17	2	11910	7010	0	0	0	2	7010	4900	701	5601	6309	7010
Sofa 3 seater 22.2.17	1	9330	5492	0	0	0	1	5492	3838	549	4387	4943	5492
Height back chair 22.2.17	6	11580	6816	0	0	0	6	6816	4764	682	5446	6134	6816
Wooden sofa set 2 seater 16.3.17	1	35730	21030	0	0	0	1	21030	14700	2103	16803	18927	21030
Wooden sofa set 2 seater 16.3.17	2	20250	11971	0	0	0	2	11971	8279	1197	9476	10774	11971
Central Table 16.3.17	1	20250	11971	0	0	0	1	11971	8279	1197	9476	10774	11971
Side Table 16.3.17	1	10125	5986	0	0	0	1	5986	4139	599	4738	5387	5986
Meeting Table 28.3.17	2	5625	3326	0	0	0	2	3326	2299	333	2662	2993	3326
Meeting Table 28.3.17	1	25312	15029	0	0	0	1	15029	10283	1503	11786	13526	15029

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राम सरान / Ram Saran
व्यक्तिगत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
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		1	14766	8768	0	0	0	0	1	8768	5998	877	6875	7891	8768
	Full height Storage Unit 28.3.17	1	14766	8768	0	0	0	0	1	8768	5998	877	6875	7891	8768
	Reception 28.3.17	1	39656	23547	0	0	0	0	1	23547	16109	2355	18464	21192	23547
	Office Table 48"x30"x30" (15.5.17)	1	9900	5930	0	0	0	0	1	5930	3970	593	4563	5337	5930
	Office Table 42"x24"x30" (6.6.17)	1	8550	5165	0	0	0	0	1	5165	3365	517	3902	4648	5165
	Office Table 48"x30"x30" (6.6.2017)	1	9900	5930	0	0	0	0	1	5930	3970	593	4563	5337	5930
	Side Rack 36"x18"x30" (6.6.17)	6	37800	22837	0	0	0	0	6	22837	14963	2284	17247	20553	22837
	Brass Planter (No.12) 15.6.17	10	6248	206	0	0	0	0	10	206	6042	21	6063	185	206
	Brass Planter (No. 16) 15.6.17	12	12537	411	0	0	0	0	12	411	12126	41	12167	370	411
	Brass Planter (No. 14) 15.6.17	4	6090	200	0	0	0	0	4	200	5890	20	5910	180	200
	Office AlmiraH 1200x900x450 29.9.17	7	90398	56867	0	0	0	0	7	56867	34131	5687	39818	51180	56867
	Office AlmiraH 78"x36"x19"	15	94204	2175	0	0	0	0	15	2175	92029	218	92247	1957	2175
	Office Almira 50"x30"x17"	5	19019	0	0	0	0	0	5	0	19019	0	19019	0	0
	Book Case, 4 Doors	3	13559	0	0	0	0	0	3	0	13559	0	13559	0	0
	Executive Visitor Chair	10	35952	0	0	0	0	0	10	0	35952	0	35952	0	0
	File Cabinet, 2 Drawer	4	15630	0	0	0	0	0	4	0	15630	0	15630	0	0
	File Cabinet, 4 Drawer	5	27113	889	0	0	0	0	5	889	26224	89	26313	800	889
	Centre Table	3	99686	3270	0	0	0	0	3	3270	96416	327	96743	2943	3270
	Air Conditioner with Stabilizer	4	1400	0	0	0	0	0	4	0	1400	0	1400	0	0
	Room Heater	1	5976	196	0	0	0	0	1	196	5780	20	5800	176	196
	Brass Lamp	1	550	0	0	0	0	0	1	0	550	0	550	0	0
	Cabin Fan	1	52000	11434	0	0	0	0	2	11434	40566	1143	41709	10291	11434
	Air Conditioner with Stabilizer	1	32000	9697	0	0	0	0	1	9697	22303	970	23273	8727	9697
	AC Win. Voltas with Stab. 1.5 Ton	2	52600	22490	0	0	0	0	2	22490	30110	2249	32359	20241	22490
	AC Spli Voltas 2 T with Stab.	1	46000	19669	0	0	0	0	1	19669	26331	1967	28298	17702	19669
	UPS Acp 700 VA (June/14)	1	4850	164	0	0	0	0	1	164	4686	16	4702	148	164
	Voltas Air Conditioner 31.3.17	3	85300	45332	0	0	0	0	3	45332	39968	4533	44501	40799	45332
	Air Conditioner Stabilizers 3.5.17	1	6000	197	0	0	0	0	1	197	5803	20	5823	177	197
	Split AC 1.5 Ton 19.6.17	1	29800	16765	0	0	0	0	1	16765	13035	1677	14712	15088	16765
	Durain Industries 1 seater Sofa (31.03.2022)	3	100440	95418	0	0	0	0	3	95418	5022	9542	14564	85876	95418
	Durain Industries 3 seater Sofa (31.03.2022)	3	179280	170316	0	0	0	0	3	170316	8964	17032	25996	153284	170316
	Durain Industries Centre Table (31.03.2022) Part	2	51091	48536	0	0	0	0	2	48536	2555	4854	7409	43682	48536
	Durain Industries Centre Table (11.04.2022)	1	15869	0	1	15869	0	0	1	15869	0	1587	1587	14282	0
	1 Revolving & 4 Visitors Chairs (26.07.2022)	5	64220	0	5	64220	0	0	5	64220	0	6422	6422	57798	0
	High Back Chairs (21.03.2023)	2	14940	0	2	14940	0	0	2	14940	0	747	747	14193	0
	Revolving Chair (21.03.2023)	1	14999	0	1	14999	0	0	1	14999	0	750	750	14249	0
	Total		5,301,698	2,290,984		110,028				2401012	3010714	238609	3249323	2162403	2290984
b. Office Equipments (15.00%)															
	Refrigerator Whirpur 190 Ltr (29/10/14)	1	12500	3297	0	0	0	0	1	3297	9203	495	9698	2802	3297
	Water Dispenser Voltas (5/11/14)	1	10000	2637	0	0	0	0	1	2637	7363	396	7759	2241	2637
	Telephone Instruments (Beetle) 31/3/15	10	8949	2453	0	0	0	0	10	2453	6496	368	6864	2085	2453
	Refrigerator LG 195 Ltr (31/3/15)	1	13800	3782	0	0	0	0	1	3782	10018	367	10585	3215	3782
	Refrigerator Electrolux 163 BM (31/3/15)	1	9600	2631	0	0	0	0	1	2631	6969	395	7364	2236	2631
	Water Dispenser Voltas (31/3/14)	3	26400	7235	0	0	0	0	3	7235	19165	1085	20250	6150	7235
	Microave Own IFB (31/3/15)	3	17000	4850	0	0	0	0	3	4850	12850	286	13578	4122	4850
	Star EPABX with 3P & T line 28/11/2014	1	8505	1909	0	0	0	0	1	1909	6596	286	6827	1623	1909
	Panasonic Push button Tele Instrnt 28/11/14	2	6300	1414	0	0	0	0	2	1414	4886	212	5098	1202	1414

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Table with columns for item description, quantity, and various numerical values (likely cost, value, etc.). Includes a 'Total' row and a section for 'C. Computer & Peripherals (40%)'.

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Ministry of Women & Child Development

श्री. जगन्नाथ पति / Dr. Jagannath Pati
सिस्टम (हार्डवेयर), कारा / Director (Programs)
केन्द्रीय दवाक-ग्रहण संसाधन प्राधिकरण
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राम सरन / Ram Saran
एकीकृत वित्त अधिकारी, कारा / Integrated Finance Officer, CARA
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Laptop- apple MMSG 2 (1-5/31.3.17)	2	131000	11600	0	0	0	2	11600	119400	4640	124040	6960	11600
Laptop HP=15-BE01474 (1-3) 31.3.17	4	150000	13283	0	0	0	4	13283	136717	5313	142030	7970	13283
CCTV Camera 31.3.17	4	36000	3188	0	0	0	4	3188	32612	1275	34087	1913	3188
2 TB HDD Seagate Hard Disk (17.8.17)		6350	671	0	0	0		671	5679	268	5947	403	671
MS Office Home 2016-Mac (17.8.17)		13500	1426	0	0	0		1426	12074	570	12644	856	1426
HP Key Boards & Mouse combo 22.1.18		7700	946	0	0	0		946	6754	378	7132	568	946
Non-plan transfer			0									0	0
Telephone Instrument (Nokia 6260)	1	16500	107	0	0	0	1	107	16393	43	16436	64	107
HP Laserjet Printer Model 1020	1	11934	77	0	0	0	1	77	11857	31	11888	46	77
Pen Drive 4 GB	1	500	3	0	0	0	1	3	497	1	498	2	3
External Hard Disk 500 GM	1	4950	32	0	0	0	1	32	4918	13	4931	19	32
HP Laptop	1	64039	415	0	0	0	1	415	63624	166	63790	249	415
External Hard Disk 500 GM (Segat)	1	4600	30	0	0	0	1	30	4570	12	4582	18	30
Web Camera (Logitech-C-170)	1	1365	9	0	0	0	1	9	1356	4	1360	5	9
Sony Digital Camera(W830 & W810)	2	14605	95	0	0	0	2	95	14510	38	14548	57	95
Laptops	4	249596	46724				4	46724	202872	18690	221562	28034	46724
Presenter Logitech (04/12/2018)	1	3450	695				1	695	2755	278	3033	417	695
Key Board & Mouse Compo (31-3-2019)	10	6890	1488				10	1488	6402	595	5997	893	1488
Router Dlink (31-3-2019)	1	1360	294				1	294	1066	118	1184	176	294
Switch D-Link 8 port (31-3-2019)	1	1300	281				1	281	1019	112	1131	169	281
HP Computer All-in-one (26-09-2019)	5	279995	60479				5	60479	219516	24192	243708	36287	60479
MI Digital Television (17-10-2019)	3	33997	9791				3	9791	24206	3916	28122	5875	9791
Aruba Wireless Systems	1	59708	17196				1	17196	42512	6878	49390	10318	17196
UPS 1 KV	1	4068	1171				1	1171	2897	468	3365	703	1171
Security Camera (06.07.2020)	1	2899	1043				1	1043	1856	417	2273	626	1043
Multi Functional Printer Cannon (25.09.2020)	4	195957	70544				4	70544	125413	26218	153631	42326	70544
HP Computer (15.10.2020)	1	84573	40595				1	40595	43978	16238	60216	24357	40595
One Multi Functional Printer (6.11.2020)	1	59278	28453				1	28453	30825	11381	42206	17072	28453
Computer (11.01.2021)	1	80298	38543				1	38543	41755	15417	57172	23126	38543
Mouse and Key boards Compo. (26.02.2021)	20	14801	7105				20	7105	7696	2842	10538	4263	7105
Intex Smart Television (15.03.2021)	1	14988	7194				1	7194	7794	2878	10672	4316	7194
Canon Scanners (22.03.2021)	2	99330	47678				2	47678	51652	19071	70723	28607	47678
Computer Dwell (31.03.2021)	3	286034	137296				3	137296	148738	54918	203656	82378	137296
External Hard Disc (12.02.2020)	2	10300	2966				2	2966	7334	1186	8520	1780	2966
1 TB Hard Disk (06.08.2021)	2	23431	23431				2	23431		18744	18744	4687	23431
Laptop (29.03.2022)	3	270000	270000				3	270000		162000	162000	108000	270000
Computer Desktop (29.03.2022)	2	174000	174000				2	174000		104400	104400	69600	174000
External Hard Disk (18.07.2022)				1	14398			14398	0	5759	5759	8639	0
Web Camera & Speakers (21.07.2022)				3	8704			8704	0	3482	3482	5222	0
HP Key Boards & Mouse (05.08.2022)				15	13155			13155	0	5262	5262	7893	0
Video Conferencing Systems (12.09.2022)				1	498500			498500	0	199400	199400	299100	0
TVS Keyboard (14.02.2023)				3	7341			7341	0	1468	1468	5873	0
Hard Disk Wd 1TB (23.02.2023)				1	3450			3450	0	690	690	2760	0
9V Battery (28.02.2023)				1	60			60	0	12	12	48	0
Total		7476057	1238282		545608	0		1783890	6237775	809555	7047230	974335	1238282

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राम सरन / Ram Saran
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 Central Adoption Resource Authority
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 Ministry of Women & Child Development
 भारत सरकार / Government of India
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	45521	374	0	0	374	0	0	0	0	374	374	32
D. Library books												
E. Programme Assets												
Compo Binding Machine (23-10-2019)	1	4500			2310	1	2310	2190	924	3114	1386	2310
Lap tops for CARINGS Programme (14/11/2018)	2	246380			42574	2	42574	203806	17030	220836	25544	42574
Camera for Inspection & Monetizing (30/9/20)	1	24869			11732	1	11732	13137	4693	17830	7039	11732
Coral Grow Graphic for Media & Publicity (26/12/19)	1	67248			25823	1	25823	41425	10329	51754	15494	25823
Antivirous QH Tortal Shield 3 years (01/01/2020)	7	78400			27440	7	27440	50960	10976	61936	16464	27440
Security Camera *	1	5398			1943	1	1943	3455	777	4232	1166	1943
Computers Dwell (31.03.2021)	2	207000			99360	2	99360	107640	39744	147384	59616	99360
Computers (21.03.2023)			4	399460			399460	0	79892	79892	319568	0
Computers (27.03.2023)			2	199464			199464	0	39893	39893	159571	0
HP Multifunction Machine			1	65000			65000	0	13000	13000	52000	0
Total		633795		211182			875106	422613	217258	639871	657848	211182
Grand Total		17185432		5185754		0	6829605	11942957	1530847	13473804	5298758	5185754



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डॉ. जगन्नाथ पालि / Dr. Jagannath Pali
निदेशक (सहायक) / Director (Programme)
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FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110066

Advance for Training and Awareness Programme as on 31.03.2023

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S. No.	Name of NGO/ Govt. Office	Date of Release	Amount	Annexure-B Remarks
1	ICCW New delhi	19.8/10.9.2008	618,860	
2	YASODA Pune		55,000	
3	Director, WCD, Raipur	03.06.2010	164,320	
4	Director, WCD, Andhra Pradesh	24.02.2011	248,808	
5	The State Child Protection Society, Nagland	02.09.2011	99,704	
6	ICDS, Society, Bangalore, Karnataka	20.10.2011	54,400	
7	Commissioner and State Child Protection Society, Pune	16.12.2014	237,510	
8	Dir, Goa Institute of Public Administration	10.03.2015	109,592	
9	Director, SW and Child Protection Society, Ranchi	10.12.2015	199,490	
10	CEO, AP SPE of Women & Children, Vijayawada	10.03.2016	132,329	
11	Maharashtra State Child Protection Society	19.01.2018	354,712	
12	Maharashtra State Child Protection Society	22.02.2018	117,173	
13	Director, ICPS, Sikkim	13.03.2018	213,251	
14	Karnataka State Child Protection Society	15.03.2018	475,661	
15	Karnataka State Child Protection Society	05.07.2019	110,839	
16	Director, Social Welfare, Bihar	17.09.2019	758,760	
17	West Bengal Child Protection Society	11.11.2021	123,000	
18	Director DSW, Patna	17.11.2021	123,000	
19	Maharashtra State Child Protection Society	17.10.2022	304,320	
20	State Govt. of Puducherry	14.11.2022	163,110	
21	Maharashtra State Child Protection Society	14.11.2022	123,000	
22	SARA, Vijayrje Vatsalva, Bhawan, Bhopal	22.11.2022	78,000	
23	SARA Indiravati Bhawan, Chattisgarh	24.11.2022	87,000	
24	SARA Dept. of Women Development and Child Welfare Guntur (Andhra Pradesh)	24.11.2022	123,000	
25	SARA, Bihar	24.01.2023	325,020	
26	SARA Assam	15.02.2023	284,280	
27	SARA Mizoram	02.03.2023	328,680	
28	NIPCCD UP	09.03.2023	706,620	
	Total		6,719,439	

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डॉ. जगन्नाथ पति / Dr. Jagannath Pati
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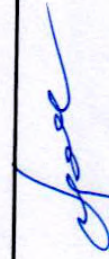
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Loans/ Advances to Staff

Name of Employees	Amount outstanding as on 31.03.2023	Amount outstanding as on 31.03.2022	Remarks
A Festival Advance:			
Total A	-	-	
B House Building Advance:			
Binod Kumar Sahu-DD	-	1,568,500	
C Computer Advance:			
Kamal Kishore-DD	-	-	
D Car Advance:			
	-	-	
E Scooter Advance:			
Mr.C.S.Bhakta-LDC	-	-	
F TA Advance:			
Ashuthosh-AD	-	-	
G Medical Advance:			
Sanjay Kumar-DEO	-	-	
H Others:			
Deepak Rathore	5,000	5,000	
Total	5,000	1,573,500	



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FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi- 110066

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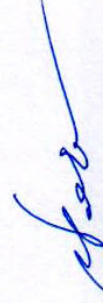
Provision for Expenses as on 31.03.2023

Sl.No	Expenses Head	Particulars of Expenses	Amount
1	Audit Fees A/c	Statutory Audit (C & AG)	203,280
2	Telephone Expenses	MTNL	27,283
3	Adoption Helpline Service Charges	MTNL	16,922
		Gross Total:-	247,485

Annexure-C



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टोल फ्री / टेली. नं. : 1800-11-1311, 011-26760471 / 72 / 73 / 74

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