



Central Adoption Resource Authority  
Ministry of Women & Child Development  
2<sup>nd</sup> floor, West Block- VIII, Wing- II, R.K. Puram, New Delhi- 110066  
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Email: [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in), [cara@bol.net.in](mailto:cara@bol.net.in)

F.No.45-11/2015-CARA

14.03.2015

**Subject: Introduction of Aadhaar Number in the Adoption System**

As you may be aware, the attached letter of even number dated 12.02.2015 on the above subject had been issued by CARA to your organisation by post. The same was also circulated to the representatives of your organisation, who attended the National Meet on Adoption in Delhi on 20<sup>th</sup> & 21<sup>st</sup> February 2015.

However, the Aadhaar Number of the office bearers of your organisation as well as the Aadhaar Numbers of the Prospective Adoptive Parents / adoptive parents of your Adoption Agencies are yet to be received in CARA.

Since the above information are to be provided to the Ministry of Women & Child Development, you are requested to expedite the above information, without further delay.

*BSahu*

(Binod Kumar Sahu)  
Deputy Director, CARA

**Concerned Adoption Agencies  
in the Country**

**Copy to for follow up:**

1. Director / Commissioner of the Department of the State Governments / UTs dealing with adoption.
2. State Adoption Resource Agency (SARAs) of all States / UTs.

*BSahu*

(Binod Kumar Sahu)  
Deputy Director, CARA



सत्यमेव जयते

**Veerendra Mishra**  
Secretary



CENTRAL ADOPTION RESOURCE AUTHORITY  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF INDIA

12.02.2015

**F.No.45-11/2015-CARA**

The President/Chairman/  
General Secretary/ Secretary/  
Board of Trustee/Director of  
all Adoption Agencies in the Country

**Sub: Introduction of Aadhaar Number in the Adoption System.**

Dear Sir/Madam,

As per the Record of the Discussions on the Presentation made by the Ministry of Women & Child Development to Hon'ble Prime Minister on 18.12.2014, the following decisions have been taken for introducing Aadhaar Number in the Adoption System:

- The Ministry of Women & Child Development (MWCD) has to maintain an up-to-date database showing the particulars of the adoption agencies along with their Aadhaar numbers;
  - Indian parents wishing to adopt children also have to submit their particulars including Aadhaar number;
2. In pursuance of the above decisions, the Ministry of Women & Child Development, vide its Note bearing No.43011/39(1)/2015-Coord. dtd.19.01.2015, has instructed for the following:
- CARA to get details of Aadhaar Number of the Trustees of the adoption agencies;
  - CARA to get details of Aadhaar Number of parents adopting children.
3. In view of the above, you are requested to undertake the following actions:
- to send the Aadhaar Numbers of the Office Bearers/Trustees of your organisation (which is running adoption agencies) in the format given at **Annexure-A**, within fifteen (15) days from the date of issuance of this letter;
  - to send the Aadhaar Number of the parents adopting children from your agencies in the format given at **Annexure-B**, within fifteen (15) days from the date of issuance of this letter.
4. In case of any difficulty, kindly contact the nearest Regional Office of the Unique Identification Authority of India (UIDAI), which can be accessed from [www.uidai.gov.in](http://www.uidai.gov.in) and/or alternatively this office.

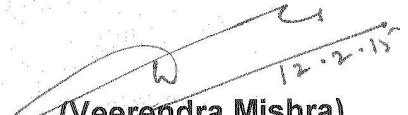
With regards,

Yours sincerely,

  
(Veerendra Mishra)  
Secretary (CARA)

**Copy to with a request for follow up and a report to CARA:**

1. Director/ Commissioner of the Department of the State Governments/ UTs dealing with adoption.
2. State Adoption Resource Agency (SARAs) of all States/ UTs.

  
(Veerendra Mishra)  
Secretary (CARA)

**Annexure-A**

**Format for Reporting the Aadhaar Number of its Office Bearers/  
Trustees by Organisations running Adoption Agency/Agencies**

Name, address, contact number and email of the parent body, organisation, running an adoption agency	
Name, address, contact number and email of the adoption home/centre run by the organisation	
Name and Aadhaar Number of the <i>President/Chairperson</i> of the Management Committee/Governing Body of the organisation	
Name and Aadhaar Number of the <i>General Secretary/Secretary/Managing Trustee</i> of the Management Committee/Governing Body of the organisation	
Name and Aadhaar Number of the Treasurer of your organisation	
Name and Aadhaar Number of the Director/ Incharge of the adoption home(s)/centre(s)	

**Annexure-B**

**Format for Reporting the Aadhaar Number of the Parents Adopting Children from Adoption Agencies**

Name and address of the Adoption centre/ home agency	
Name, address, contact number and email of the Adoptive Parents	
Number and date of the registration of the Prospective Adoptive Parents (PAPs) in the CARINGS	
Aadhaar Number of the Prospective Adoptive Parents (PAPs)	
Name / gender / date of birth and Aadhaar Card Number of the Child which the PAPs are or in the process of adopting (wherever applicable)	